
APPROVED

In attendance: Fr. Kresowaty, Fr. Matkin, Sara Beall, Rick Coombs, Jody Gittiban, Ron Horton, Doug Hosea, Peggy Pate, Jim Ray, Stephen Vinson, Bob Yarger, David Weaver

Absent: Sheryl Fritz, Darrell Glidewell, Jim Swann

Fr. Kresowaty called meeting to order with prayer at 7:02 p.m.

Approval of Minutes

Minutes of the September vestry meeting were approved via email.

Rector's Report

- The city cut the phone line while making the curbs handicapped accessible. They also cut the sprinkler system. The vestry will have to decide if repairs to the sprinkler system should be delayed until the Marsee Memorial Garden is installed. The church is responsible for the repairs because the sprinkler system is on the city easement.
- The roof replacement is underway, but recent rains have slowed the work and caused numerous leaks that the roofing company is trying to deal with. There is also no air conditioning in many rooms due to the construction.
- There is a short in the lighting on the Epistle side in the choir loft. It has been decided that the repair should wait until the lighting contractor can determine what can be done.
- There has been a question about what will be done with the old fixtures and whether they might be sold.
- Christ the Physician has received their insurance. Pat Sparks has a copy of it and it has St. Alban's name on it also. All members have had background checks and the church will receive a copy and all have completed Protecting God's Children.
- The church has received the contract for Stanton Glass Studio and it includes an additional \$3,000 that the insurance company has agreed to pay. Bob Yarger moved that the vestry allow the contract to be signed by the senior warden. Jim Ray seconded. All approved.
- The bishop's visitation is November 2nd at the 10:30 Eucharist. This is All Saints' Sunday and there will be incense at this service. There will be 5 baptisms and 13 confirmations. There will be a reception for the confirmands, those being baptized and the bishop at 9:15 in the Parish Hall.
- Kountry Kitchen is the first week of November. Since the school moved off campus, attendance at this week long event has been affected. Kountry Kitchen is a way to evangelize by introducing others to the church and also to raise money for a local charity.
- The second weekend in November will have a Cursillo. David Weaver and a number of parishioners will be on the Cursillo team.
- The following Friday will be the Diocesan Convention. There will be a novena available for everyone to pray for the convention as it approaches. It will culminate on Tuesday before convention at the Praise and Compline. On the Sunday following convention, the Eucharist will begin with the penitential rite.
- The Rector's chancellor, David Weaver, attended the vestry meeting to answer questions about the Vestry Handbook published by the Steering Committee North Texas Episcopalians. He also clarified the fiduciary duty vestry members have to the parish. Fr. K encouraged

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vestry members to review the Vestry Handbook and contact David Weaver with any questions.

Newcomer's Report – Peggy Pate

No report.

Events – Fr. Matkin

OCTOBER

- 4 St. Francis' Day Animal Blessing**
- 4 Brown/Neal Wedding
- 11 DOK/Altar Guild Annual Meeting at St. John's, FW
- 13 Legate due
- 15 Vestry
- 18 Photo Scavenger Hunt
- 26 Youth Sunday and Trunk n' Treat**

NOVEMBER

- 1 Clocks "fall back"
- 2 Episcopal Visitation, confirmation and baptisms**
- 3 Requiem Mass 10 a.m., 6:30 p.m.**
- 3-7 Kountry Kitchen**
- 7-8 Cursillo
- 8 Choir Workshop
- 11 Novena ends with praise time**
- 14-15 Diocesan Convention
- 19 Vestry
- 22 Bingo Night**
- 23 Stewardship pledge collection
- 26 Thanksgiving Eve Mass, 6:30 p.m.
- 30 Stewardship pledge collection

DECEMBER

- 6 Advent Project
- 7 Lessons and Carols, 5:30 p.m.
- 13 Legate Due
- 13 Advent Project
- 17 Fr. K 25th anniversary of priesthood
- 20 Advent Project
- 21 25th Anniversary Reception
- 24 Christmas Eve Mass, 5:30, 8:00, 10:30 p.m.
- 25 Christmas Day Mass, 10:00 a.m.
- 27 Ivy/Manekis Wedding

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Worship Committee –Peggy Pate, Jim Ray, Steve Vinson

- Three volunteers signed up to join the altar guild at Rally Day and training will begin soon.
- Ten ladies from St. Alban's attended the Diocesan Women's Conference on Saturday Oct. 11 to hear Mary Shannon speak.
- The altar guild is in the process of finalizing making new covers for the vessels as the old ones were worn out.
- The flower guild reports that all is well and they are very thankful though for the support of the parish.
- New vestments are needed for those who serve the altar as they are quite worn.

Christian Education – Sara Beall, Doug Hosea

- Confirmation Class has 13 students.
- Early communion will be November 23. Thanks go to Ginger Cappicoli, Mitzi DeShone, and to Mitzi's father for making the students' crosses.
- Thank to Carol Tieman for helping on Sunday morning while Susie has been away.

Youth Ministry – Fr. Duncan (Peggy Pate, Darrell Glidewell, Jody Gittiban)

- The Teenage Youth Group is using a discussion series called "The Gospel According to the Simpsons" which deals with issues of faith, spirituality, and daily life.
- The Junior Youth Group has been using prayer as the theme of their meetings.
- The 20s and 30s group will be meeting monthly and will focus on fellowship.

Pastoral Care – Peggy Pate, Darrell Glidewell, Jody Gittiban

Stephen's Ministry reports that all is well.

Outreach and Mission – Peggy Pate, Darrell Glidewell, Jim Swann

No report.

Treasurer's Report – Bob Yarger

- Pledge and Plate income for September was \$35,700.00, less than the budgeted amount of \$45,506.00.
- September expenses were \$47,659.00, less than the budgeted amount of \$55,040.00.

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Stewardship Committee – Stephen Vinson, Jim Swann

- The order has been placed for this year's program from The Living Stewardship Company, and materials should be received by the end of next week.
- The format for the 2009 Pledge Cards has been finalized and the order will be placed with ZAP printing.
- Additional material to be included in the mailings has been readied for copying.
- The committee will assemble the packets and the first mailing will go out in early November. November 23rd and 30th have been designated as Thanksgiving Sundays and the committee asks that the pledge cards be turned in on those days.
- Reminder mailings will go out in early December.

Junior Warden's Report – Ron Horton

- The sprinkler system was cut by the city while making the sidewalk handicap accessible. It has been capped and the Junior Warden Ron Horton will investigate next steps. Repair will be the responsibility of the church as we are on the city easement. It is possible that the repair should be delayed until the Marsee Memorial Garden is installed.
- There are several leaks from the recent rains.

Communications Committee – Sara Beall and Jim Ray

No report.

Development Committee Report – Doug Hosea, Darrell Glidewell, Sheryl Fritz

- The full Development Committee has not met since the last vestry meeting, but there were several meetings between committee members. Most of these meetings involved design details.
- The Memorial Garden contract has been signed and work is waiting for roof repairs and painting of Church before beginning. Estimated start date is the first week of November. Doug Hosea has met with Mike Mayo of Titan Plumbing Services to determine what needs to be done to fix the 3" water line that runs under the site of the Memorial Garden. Arlington Utilities is scheduled to come out on Wednesday, October 15 to mark the location of the water line.
- AZ Painting resubmitted their bid for painting the exterior of the Church and the total came to \$22,000. This was an increase of \$3,000 from their previous bid in April. The cost increase was due to an increase in material cost as well as going to a 4 color scheme. CMR has allotted \$2,600 for painting of the metal edging of the sanctuary roof and has agreed to contract with AZ for this work. That part of the job was included in AZ's bid, so the church will only be responsible for \$400 of the price increase. AZ began the work on Monday, October 13th.
- The contract for the Sanctuary Lighting has been signed and an initial payment of \$35,316.90 has been made to the Connection Co. for the cost of the equipment. The equipment has been ordered and everything with exception of the pendants should be in by the end of this week.

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The Connection Co. is scheduled to begin work on Monday, October 20th. The pendants may not be available for 6-8 weeks.

- The development committee agreed on a process to deliver the Request for Proposal (RFP) for the design of the new Parish Hall. The RFP will be sent to approximately 5 firms for bidding. The bidding process will include a personal tour of the current facility as well as an interview with members of the development committee.
- The narthex floor was completed on Monday, September 22.
- The committee has received a bid of \$900 to repair the sheet rock ceiling of the narthex and to repaint the entire narthex. The same contractor has submitted a bid of \$2,185.00 to remove the ceiling above the red carpeted entrance to the church for the lighting to be installed. The bid covers removal and replacement of ceiling plus the tape/bed/texture and painting of the ceiling. This will come out of the funds for the wind blown water insurance claim.
- The following is an update on the roof repairs:
 - Cantebury House – Complete
 - Cawthorn Hall – Complete
 - Parish Hall – Complete
 - Upper Elevation/Low slope – Complete
 - Lower Elevation/Low Slope – in progress with completion slated for Wednesday, October 22.
 - Steep Roof Slate – In Progress with Completion slated for Friday, October 31.All work is scheduled to be completed by the end of October.
- Stained Glass – CMR has filed the supplemental claim for the rose window. They approved the total bid from Stanton Glass and we are ready to proceed. Once the contract is signed, Stanton will begin removing the windows as early as the week of October 20.
- Sheryl Fritz is researching security systems, including residential/commercial systems that would include 4 cameras with the ability to add an additional 4 cameras. The cameras are available with a wireless option, which may be worth the extra investment for installation purposes. Sheryl is communicating with a parishioner who has experience with security details.

Nominations & Personnel – Jody Gittiban, Jim Ray

- The committee met twice this month.
- There are currently five possible candidates, with three additional candidates still needed.
- The committee is waiting on several responses, which should be received by the end of this week.
- Once the candidates set, the names will be published to the vestry and then finally in the December Legate.

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Secretaries Report – Fr. Matkin

- Average Sunday attendance for 2008 YTD: 270
- Transfers in: 0
- Baptisms: 0
- Marriages: 1
- Transfers out: 2
- Births: 0
- Deaths: 1

Old Business

- Development Committee recommendations and actions needed – see Development Committee report
- Security around St. Alban's – see Development Committee report

New Business

- City tore up sprinkler system and landscape – see Junior Warden's report
- Short in electric system in balcony - see Rector's report
- Elect or not to elect delegates – the vestry discussed the term of convention delegates. Doug Hosea moved that the term for convention delegates be two years going forward. Rick Coombs seconded. All approved.
- Light Fixtures/ Sell or what? The vestry discussed taking donations for the sanctuary light fixtures.

Closing Prayer and Adjournment

Fr. Kresowaty closed with prayer at 9:10 p.m..

Respectfully submitted by,

Carolyn Dobbs

Addendum to Minutes

An email vote was taken between 10/9-10/10 to authorize additional payment for painting of the church. Because of the delay in painting, the cost has gone up. Doug Hosea moved that the vestry allow up to \$600.00 additional payment to be authorized from the Capital Campaign for AZ Painting which was originally \$19,000.00 Stephen Vinson seconded the motion. Nine vestry members approved and three did not respond.