
APPROVED

In attendance: Fr. Kresowaty, Fr. Duncan, Fr. Matkin, Sara Beall, Rick Coombs, Sheryl Fritz, Jody Gittiban, Ron Horton, Peggy Pate, Jim Ray, Jim Swann, Stephen Vinson

Absent: Darrell Glidewell, Doug Hosea, Bob Yarger

Fr. Kresowaty called meeting to order with prayer at 7:05 p.m.

Approval of Minutes

Minutes of the August vestry meeting were approved via email.

Rector's Report

- There was no formal rector's report.

Newcomer's Report – Peggy Pate

- The Newcomer's Ministry currently has 28 volunteers signed up and several of them were Newcomers themselves less than a year ago.
- Thirteen Newcomers have been greeted since June and several of them are at church regularly.
- Several are in the Inquirer's Class on Sunday morning.
- Father Matkin has reworked the Welcome To St. Alban's booklet and it is even better than before.
- Newcomers' lunch continues on the first Sunday of every month and newcomers are assigned to a member of the Shepherd Team following that.
- Most Newcomers have families and want activities for their children and fellowship for themselves.

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Events – Fr. Matkin

SEPTEMBER

- 12 Clergy Day
- 12-13 OSL Healing Mission at Ss Peter & Paul
- 13 Legate due
- 20 Bp Iker Golf Tournament for Camp Crucis
- 24 Habitat house – FW Clergy
- 24 Vestry
- 28 St. Mike's Reunion at St. Mark's

OCTOBER

- 4 St. Francis' Day Animal Blessing**
- 4 Brown/Neal Wedding
- 11 DOK/Altar Guide Annual Meeting at St. John's, FW
- 13 Legate due
- 15 Vestry
- 18 Parish Scavenger Hunt**
- 26 Youth Sunday and Trunk n' Treat**

NOVEMBER

- 1 Clocks "fall back"
- 2 Episcopal Visitation, confirmation and baptisms**
- 3 Requiem Mass 10 a.m., 6:30 p.m.**
- 14-15 Diocesan Convention
- 19 Vestry

Worship Committee –Peggy Pate, Jim Ray, Steve Vinson

- The Flower Guild reports that all is well and plans are commencing for Christmas. They ask for volunteers to assist on the set up and take down days of Dec.22 and Jan. 10.
- Order of St. Luke went to a healing mission where Fr. Matkin was inducted as chaplain. The group continues their book study.
- The Tuesday night Praise and Compline service is thriving.

Christian Education – Sara Beall, Doug Hosea

- There are 8 teenagers and 5 adults in confirmation class.

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Youth Ministry – Fr. Duncan (Peggy Pate, Darrell Glidewell)

- Fr. Duncan reported the first Youth Group meeting was on 9/14 and attendance was 8 for junior and 5 for high school. 21 signed up for youth group and 9 volunteers so far.
- There are five members of a youth advisory group who are meeting with Fr. Duncan. They have created a Youth Ministry vision statement. The four tenets of the youth program are fellowship, mission, worship and teaching. Fr. Duncan asked the vestry to read and endorse the vision statement.
- Senior EYC will meet on Wednesday at 6:30 to 8:00 p.m.
- Junior youth group will meet after Sunday on October 12 and 26 from 12:15-1:30.
- There are twelve in the 20's and 30's group.
- Youth Sunday is October 26, 2008.
- Fr. Duncan is communicating with the Union Gospel Mission to determine if this is a mission opportunity for the youth.
- Peggy Pate moved that the vestry endorse the vision statement of youth ministry for St. Alban's Stephen Vinson seconded. All approved.

Pastoral Care – Peggy Pate, Darrell Glidewell

- No report. Committees are running smoothly.

Outreach and Mission – Peggy Pate, Darrell Glidewell, Jim Swann

- Jim Swann encouraged the youth and other parishioners to volunteer at the Arlington Life Shelter.
- An additional \$646.00 has been raised for the Arlington Life Shelter.

Treasurer's Report – Bob Yarger

- Pledge and Plate income for August was \$42,773.00, less than the budgeted amount of \$47,105.00.
- August expenses were \$51,211.00, less than the budgeted amount of \$53,063.00.

Stewardship Committee – Stephen Vinson, Jim Swann

- The Stewardship Committee met on September 11, 2008 to finalize plans for this year's program.
- With Fr. Kresowaty's blessing, The Living Stewardship program entitled *SOAR* will be used. Mailings to each family include three-color informational and inspirational brochures, Guide to Giving charts, and appropriate scripture verses to help educate our parish members about the total realm of stewardship.
- Pledge cards will be included in the second mailing, and November 23 and 30 are designated as the Blessing Sundays to turn in the cards.
- As with last year, parishioners will be asked for a quick response to enable the vestry to begin budget formulations early.

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- Follow-up reminder cards and brochures will go out in early December. Sermons on stewardship will also begin in late October.

Junior Warden's Report – Ron Horton

- The Junior Warden is working on a new plan for the choir loft, to include new lighting.

Communications Committee – Sara Beall and Jim Ray

- The Shepherd Team telephoned all the members of the parish reminding them about Rally Day.
 - This is the recommendation for the Business directory policy.
- "ADVERTISING POLICY FOR ST. ALBAN'S EPISCOPAL CHURCH
1. St. Alban's Episcopal Church is pleased to offer local businesses an opportunity to purchase reasonably priced advertising space in its monthly newsletter, on its website and in its business directory.
 2. Funds raised through the sale of approved advertising shall be used for such purposes as are deemed expedient by the Vestry.
 3. All advertising shall be sized to dimensions equal to the size of a standard business card and shall be in camera-ready form.
 4. All proposed advertising shall be submitted to the Rector for approval prior to publication. Advertising of services or products deemed by the Rector to be inappropriate shall be prohibited, including but not limited to advertising for alcohol products, tobacco products, adult entertainment products and services, political candidates or ballot propositions, etc.
 5. The Rector shall certify his approval in writing of all advertising material published in the monthly newsletter, business directory and/or website. No advertisement shall be published without such written certification of approval of the Rector.
 6. Approval for publication of any advertisement shall not be considered an endorsement by the Church of the product or service advertised, and each publication in which any such advertisement is contained must include the following disclaimer:
NOTICE: St. Alban's Episcopal Church deeply appreciates the support of those whose advertisements appear herein; however, neither the vestry, staff nor clergy of St. Alban's officially endorses the products and services advertised.
 7. Dates of publication of all advertising material published by the Church shall be established by the Communications Committee with consent of the Vestry and the Rector.
 8. Advertising rates shall be established by the Vestry and shall be subject to change.
 9. St. Alban's Episcopal Church retains the right to suspend, cancel and/or terminate any advertisement at any time, subject only to the payment of a refund of any pre-paid advertising fees for advertising material that is unpublished as of the date of any such suspension, cancel and/or termination."
- Sara Beall moved that the vestry accept the recommendation for the Business directory policy. Jim Ray seconded. All approved.

APPROVED

Development Committee Report – Doug Hosea, Darrell Glidewell, Sheryl Fritz

- The Development Committee met September 18, 2008.
- The Marsee Memorial Garden contract has been signed and work is waiting for roof repairs and painting of Church before beginning. Estimated start date is 1st week of November. No other action was taken on this project.
- There is a contract with AZ Painting for the painting of the outside of the entire church building. Work is scheduled to begin after the 2nd stage of roofing is complete. This is approximately the 2nd week of October. The columns in front of the church entry have been installed and will be finished by the painting contractor.
- The Vestry has previously approved The Connection Company as the contractor on the sanctuary lighting project. The final scope of work in the contract must be determined for the senior warden to sign. The committee has received the ACCORD certificate of insurance from the contractor for the record. The development committee has finalized the painted finish for the bottom ring on the decorative pendants.
- The development committee discussed and agreed on a process to deliver the Request for Proposal (RFP) for the design of the new Parish Hall. This process was developed through input from several architects in the parish and on the development committee. It is agreed that the RFP will be sent to approximately 5 firms for bidding. The bidding process will include a personal tour of the current facility as well as interview from members of the development committee.
- Storm related repairs include the narthex floor, which was completed on Monday, September 22 and the roofing repairs.
- Roofing repairs will be done in 4 phases, with all work is scheduled to be completed by the end of October.
 - Phase I include all sloped roofs with asphalt shingles. The work will begin on the Canterbury House then Cawthron Hall and end with the Parish Hall. This will begin on Monday, September 22 and should take 6-7 working days to complete.
 - Phase II will involve the upper elevation of the low, sloped roof (above the upstairs classrooms) and will be a recoating of all surfaces with the elastic polymer material. This will take approximately 2-3 days.
 - Phase III will apply the quarried slate to the sanctuary roof. It will take approximately 2-3 days to build the scaffolding needed and then an additional 9-10 days for slate installation.
 - Phase IV will involve the recovering of the lower elevation of the low sloped roofs. The substructure over the kitchen will be replaced and then the TPO (Mule Hide) material will be applied to all surfaces.

The Development Committee has filed a supplemental claim for an additional \$3,000 to cover the increased cost associated with the stained glass repair. The ACCORD certificate of Insurance has already been received. The contract with Stanton Glass will be signed as soon as it is approved by Philadelphia Insurance Co.

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Nominations & Personnel – Jody Gittiban, Darrell Glidewell

- No report. The committee did not meeting in September, but will meet early in October.

Secretaries Report – Fr. Matkin

- Average Sunday attendance for 2008 YTD: 269
- Transfers in: 2
- Baptisms: 0
- Marriages: 0
- Transfers out: 4
- Births: 3
- Deaths: 1

Old Business

- Development Committee recommendations and actions needed
 - a. Lighting – see Junior Warden's report.
- Security around St. Alban's – Cheryl Fritz is responsible for this issue.
- Pest Control Contract that was discussed in the August vestry meeting was withdrawn.

New Business

- Babysitters for Choir – this has been requested for Wednesday night choir rehearsal. The cost would be roughly \$8.65 an hour per sitter and two sitters would be needed.
- Scholarship Fund for Choir – The Choir Director has asked if a scholarship fund could be started to provide funds for college students to sing in the choir since several choir members will be leaving. A commitment has already been received for a \$2,000 donation.

Closing Prayer and Adjournment

Fr. Kresowaty closed with prayer at 9:10.

Respectfully submitted by,

Carolyn Dobbs