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In attendance: Fr. Kresowaty, Sara Beall, Rick Coombs, Jody Gittiban, Sue Hogg, Jim Ray, Richard Stolley, Sheryl Fritz, Bob Yarger

Absent: Stephen Vinson, Jim Swann, Doug Hosea, Ty Head

Also attending: Susan Kennemer-Clerk

Fr. Kresowaty called the meeting to order with prayer at 7:04 p.m.

**Approval of Minutes**

The Minutes of the June Vestry meeting were approved via email.

**Rector's Report**

- The pews are out of the church and Do Right will start stripping the floors tonight or tomorrow.
- The Boy Scouts hoped to remove a wall in the scout building to have more space for program activities, but the wall is a support wall. They are looking for an alternative to enlarge the area.
- The capstones have been finished in the Memorial Garden. Water sprinklers are included in the Phase 1 plans, but are not yet installed. Any additional funding will have to be discussed by the vestry at a future date.
- Refinancing the parish loans still has additional paperwork to be completed.
- **Staff Meeting Report:** The staff gave the following as areas of vision and growth for the 2009-2010 year
  - Monica Cyphers – celebrate; use events and explain the reason for celebrating why we are doing this.
  - Susie Wheaton - have an outstanding facility, clean and fresh; use the rooms upstairs and the playground; run a Visionary Parenting Class for those with babies, newlyweds and those with children, grandchildren or godchildren; Children's Liturgy.
  - Laura Lace – Bookstore needs visibility to groups in the city; needs to participate in parish activities; increase the visibility of the Bookstore
  - Thomas Rinn – doing some new things, choir needs more new people; hopes to have scholarships available; hold social events (concerts, dinner); hope to draw people outside the parish for music programs. Hopes to have music presentations for the Lenten Program to be held on Friday evenings. The Vestry gave their support of these plans and they believe it will be a good outreach to the community.
  - Vicki Keller – Music Makers could use a Folk Mass style for the youth, music that combines both older and younger youth
  - Dorinda White – hopes to build up the handbell choir; clean and decorate the music room; create a monthly calendar for unusual schedule notices
  - Janie Lundy – Altar Guild sacristy needs to be renovated; will need to locate new storage space when existing space is reconfigured; continued Altar Guild growth, now with 36 members; need new green vestments
  - Pat Sparks – need to target new people for pledges and the capital campaign; keep up the parish on financial matters
  - Fr. Duncan – expand the Caritas group and include service projects, have group workshops, and do things with other Diocese groups; Canterbury hopes to establish a better presence at UTA, have a regular schedule and open Canterbury House as a study location; Teenage Youth Group renovating rooms, hope to expand into service projects,

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- overnight trips; Junior Youth Group to expand to include service, expanded worship and take short trips.
- Rebecca Brown – Children's Liturgy need some type of cushions instead of mats for the children to kneel on in prayer, a new altar cloth and a more streamlined liturgy to follow each week; name tags and an attendance board

**Treasurer's Report/Finance Committee – Bill Richardson; Bob Yarger, Sara Beall**

Summary: Bob Yarger gave the financial report indicating receipts in July totaled \$31,607 vs. budget of \$30,130. He reported income for the year was \$25,000 over the budgeted number. July expenses totaled \$47,948 vs. budget of \$62,246 and total expenditures for the year are \$30,000 under budget.

Dedicated Accounts: The total in the Marsee Memorial Garden account is now \$15,350.03. Notable July uses of dedicated accounts were \$8,501 from the Organ Fund account; \$1,330 from Capital Campaign for down payment on altar furniture; \$17,052 from the Memorial Garden fund for work completed to date.

Expenses: Expenditures were for postage for the meter as well as bulk mail; bank charges; repairs and maintenance for the sprinkler system previously approved by the Vestry and repairs to the air conditioner in Canterbury House; utilities

Programs & Ministries: Actual spending was (\$552) due to funds received to cover expenses from Vacation Church School vs. budget of \$2,333

Accounts Payable: were higher than normal for the month of July due to bills received for Pension totaling \$6,800; \$17,052 memorial garden bill; \$7,600 to Ross King for the organ.

**Newcomer's Report: Rick Coombs, Jim Swann, Jim Ray**

From Rilla Altman

Since my last report, we have 12 new members and 8 who have asked for a transfer of membership. Many who have checked that they wanted a transfer of membership have not provided Sharon with the church name from which they are transferring so she hasn't been able to truly count them as members. I am still convinced that they believe that just requesting the transfer from us is all they need to do even though a flier explaining how you transfer is included in the Newcomers Packet. In the fall, the Newcomers Committee will be asked to explain the packet more thoroughly and request that they fill out any necessary materials AT THAT TIME so the materials may be turned in to the office. We have 9 couples and 5 individuals on the Newcomer Team which is about the same number we've always had. This seems to be sufficient since each duo is asked to man the Newcomers about every 2-3 months. We continue to take the Newcomers out to lunch on the 1st Sunday of each month unless there is a conflict. One of the clergy, at least 2 Newcomer Team members and the visitors attend. The Newcomers are our guests. This program is supplemented by the Bridge to Membership Team whose members follow up with periodic calls to the visitors.

The Newcomers team now has 21 members counting our newest member, Jon Stuttler. The Newcomer Team member who greeted them writes them a note as do I. I follow this up with selecting a Bridge to Membership Team member who will call them and offer to meet them at church etc. After about 2 months, the Bridge to Membership member will report to me on the status of this newcomer.

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The number of Newcomers coming to St. Alban's has been very sporadic. We have had less this year than in years past and most of the Newcomers are from other Episcopal Churches. Many have joined but several have not. If I don't see a newcomer for a while, I generally call and talk to them. These calls and the reports from the Bridge to Membership member amount to what is commonly called "exit interviews." These have revealed several reasons why they chose not to join. A few of these reasons are:: (1) lack of vital and integral youth programs; (2) an immediate way to get plugged in i.e. women's group, men's group, enough bible study groups; (3) no youth Sunday School in the summer; (4) no fellowship after church or regular church suppers so they can get to really know people. Many are very hesitant to become too involved until they see what breaking off from the Episcopal Church and joining the North American Anglican Church is really going to mean.

Everyone remarks on our sanctuary and our service and say that we create a very worshipful atmosphere and conduct a beautiful and inspiring service.

**Events**

*Bold type indicates parish-wide event*

August 2009

- 17-19 SSC Retreat at Camp Crucis
- 24 School begins
- 30 **Rally Day**

September 2009

- 1 Confirmation classes begin
- 7 Labor Day – church office closed
- 13 Christian Education classes begin for all ages
- 16-18 SSC Meeting, Illinois

October 2009

- 3 **Blessing of the Animals**
- 4 Bishop Iker's Annual Visitation
- 9-11 Teenage Youth Group rural mission trip
- 18 Grande Ultreya at St. Peter & St. Paul
- 25 Youth Sunday

**Worship Committee – Jim Ray, Steve Vinson, Richard Stolley**

Music

We are in good shape - not much to report. Fr Kresowaty will be dealing with the Lenten Music program we have proposed. We will need the vestry behind this to make it happen. I think all is well in the loft; we are just waiting on everything to be done. At that time we will have to reconstruct the risers and there may be a little cost involved there. I don't expect it to be much as we can reuse almost all of the stuff!

St. Alban's Flower Guild

Marjorie Roesler reported that she had a meeting with Mr. Cox a couple of months ago regarding redoing the Sacristy. Ideally, she would love to have more space so that the Flower Guild would have separate working areas from the Altar Guild, but she conceded that it was impossible. She did say that she would

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like a new brass flower container in addition to the one we have that was a gift

Altar Guild:

Linda Blackburn is in training to become the new Directress, and reports that all is well. The Dream Big item is the refurbishment of their sacristy to update all the facilities. The leak behind the one cabinet has not been solved, as only in heavy rains is the leak present.

**Christian Education – Sara Beall, Sue Hogg, Jim Ray**

- Recruiting for volunteers to teach Sunday morning continues. We need at least 4 more: 1 for PreK/K, 1 for Primary grades, 1 for Intermediate grades, and one more for Youth.
- Volunteers have painted the upstairs hallways and stairwells and, hopefully 4 classrooms (by Wed); this includes our new 'Praise Center' (Room 24) to prepare for a fresh, new year in Christian Education. With additional help, we would be able to brighten up Room 8, to update our Children's Chapel and First Communion classroom. We are so blessed to have those with a passion for creating a welcoming, exciting environment for our children and youth! The Youth will meet for CE in Room 12, which Fr. Duncan has already painted.
- New curriculum will be ordered for Elementary grades that will include great Bible teaching with interactive DVD's, songs and lessons.
- We would like to run a Visionary Parenting course in Winter 2010 at SAEC, a 7 week, program. All are welcome, godparents, young parents, grandparents. This program is to bring to mind and heart God's vision for the family based on Deuteronomy 6. Bishop Iker has invited Rob Rienow, author of the program, to Ft Worth in past years. June 2010 Camp Crucis will host a 'Family Camp' which is a follow-up program and beneficial for VP 'graduates'. This course is not to be confused with the secular course being taught on weekday evenings by the Stutlers.
- CE registration for Children through Adults will be available at Rally Day. We anticipate our teachers will be present with nametags on.
- We hope to have 2 adult CE offerings. Waller Pogue will be teaching a new class on "The Bible in a Nutshell", hopefully, Dr. Reagan White will continue leading a study of the Sunday readings.
- Teacher orientation will take place prior to the first day classes. TBD

**Youth Ministry – Fr. Duncan**

Teenage Youth Group

Our Teenage Youth Group has now completed the first phase of their Youth Room renovation. The walls and cabinets are now painted. The next phases will include a scripture verse on one wall and a mosaic cross on another wall. This fall we will continue to meet on Sunday evenings from 6:30 to 8:15pm. We will be doing a discussion series entitled "Your Questions, God's Answers" aimed at questions that face youth today.

Junior Youth Group (ages 8-12)

The Junior Youth Group met this month for a fun summer movie viewing. After Rally Day this group will resume meeting twice a month. Also, beginning this fall the Junior Youth Group will begin to raise money and gather hygiene products and clothing items for their Group Outreach Project.

Canterbury House

The Canterbury Association has had several meetings and we are presently gearing up for the UTA Activities Fair on August 26. There we will have a display table with information about our college ministry and the local Arlington Episcopal Churches. Beginning next month the Canterbury Association

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will meet twice a month on Wednesday evenings from 7:00 to 9:00pm. This meeting will include a mass, meal, and either fellowship or a program.

Caritas (20s and 30s ministry)

This Sunday *Caritas* will conclude its Sunday morning study of *Swear to God*. We had a great turnout for our Caritas bowling night in July. Our next meeting will be in the month of September, and we will then resume our monthly meeting schedule.

**Pastoral Care – Sue Hogg, Richard Stolley**

Stephen Ministry

Keith Higham reported that Laura Horton has recently completed her Leadership training and that should prove to be very helpful. She will be installed on Rally Day as head of the Stephen Ministry program. Additionally, Keith was contacted by the Tarrant County Stephen Ministry Network by Mr. Sherrell D. Manning. They are offering a workshop on September 26 in which all aspects of this vital ministry are explored. As far as a wish list, he would like to have enough money to allow Ben Doerge to also take Leadership training as he could still use extra help.

Regarding stewardship in general, Keith feels that the Every Member Canvas was an effective tool getting parishioners truly involved with each other and it was a more meaningful way of increasing pledges. He suggests that we look at that approach again. He also suggested looking at perhaps creating a daycare center taking advantage of the unused rooms as a potential money-making business and serving as a useful community outreach program.

Lay Eucharistic Visitors: No report

Hospital Visitation: There are enough people to cover Tuesday through Thursday weekly and every other Monday.

**Outreach and Mission – Rick Coombs, Jim Swann, Richard Stolley**

St. Alban's Bookstore and Gift Shop

The Bookstore and Gift Shop is gearing up for fall. We took a little time off in July, but we are now receiving merchandise from the summer market in Dallas and from recent book orders. We have new religious and gift items on display, many new books (including titles for the Monday Book Club and Wednesday Bible Study classes), and new Christmas items stored away. We are looking forward to Rally Sunday, as we hope to sign up some new volunteers. (We have lost a couple of volunteers lately and are a bit short-handed.)

Sowing Seeds

We have had several requests from our parishioners for the upcoming year. It has been suggested they show up on Rally Day to sign up for the available month (first come first served). Most members of Sowing Seeds group are planning to return for the upcoming year and they hope that we may be able to recruit some new, young, members on Rally Day. No one has been asked to take over yet, so we will continue on for now and Nasser will make an effort to find the right person.

Arlington Life Shelter

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We made 85 lunches on Saturday August 15 for lunch on Sunday. Diner was served on Saturday the 15 as well. Gloria Lawley suggested highlighting a ministry in the announcements on Sunday like we have done in the past. When the Arlington Life Shelter was featured there were some designated donations which helped purchase the food to make the monthly lunches.

Arlington Charities School Supply Drive

St Alban's contributed \$600 to the Arlington Charities drive to purchase school supplies for needy children in Arlington.

Meals on Wheels

Alison Coombs has resigned from Meals on Wheels. Jean Dallmeyer and a friend will be taking Alison's place.

Parish Nurse

Three first aid kits were donated. One was placed by each AED. One will be by the sanctuary and one in the kitchen. The third first aid kit was given Fr Duncan to be used for youth events outside the church.

**Stewardship Committee – Stephen Vinson, Jim Swann, Sheryl Fritz**

Fr. K participated in our meeting of August 12 and we reviewed the successful program we used last year, in which the pledged amounts increased, even though there were fewer pledges than for 2008. We also discussed the mailing program that is a follow-up to the program we purchased and modified last year. Fr. K suggested we send a pre-program letter to the parish members delineating all the blessings we have received from the gifts provided by the congregation over the last year, and to thank them for their generosity. This letter will also allude to the greater good we could do with more gifts. These “greater goods” will be developed from your contacts with the ministry leaders you check with each month. I have already received a few of these Dream Big lists, and they are quite impressive. One Pledge Package idea proposed is a Narrative Budget approach, graphically showing where the congregation gifts go, with a brief description of the parish ministries to go along with the chart, and these Dream Big items that St. Alban's could provide if the givers were to dig deeper, as they have in the Capital Campaign. A schedule has not been agreed upon, but the Bishop's visit is set for October 4, and it would be logical to begin the program immediately thereafter. We will again ask for a quick turnaround, hoping to receive the pledges prior to Thanksgiving. We will have a station at Rally Day, asking for ideas and volunteers to the committee.

**Junior Warden's Report – Doug Hosea**

- Sprinkler system was repaired at stations 2 and 6. Lee Engineering is scheduled to repair station 12 in the corner by the bookstore, which will require boring under the driveway to run new low voltage wires.
- Three of the upstairs classrooms and the hallway were painted in bright and inviting colors to jazz up the Youth Christian Education morning. We still need to construct the stage in room 24, but all should be done before Rally Day. Special thanks to Sara Beall, Susie Wheaton, Don Wheaton, Gretchen Hosea, Reagan Hosea, Jana Stutler and Charlie Kirkham for all the hard work.
- We need to power spray the playground equipment before Rally Day.
- The cost to put in a 2” wood blind in the cry room at the church entry will be approximately \$130.00.

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**Communications Committee – Sara Beall, Jim Ray**

- The Shepherd Team is in the process of calling parishioners to remind them about Rally Day and other events and to ask about any prayers or concerns.
- The *Come, Belong, Become* ministry booklet has been updated.
- A sign-up sheet for the St. Alban's Yahoo!Group has been placed in the narthex.
- The Sound System-Recording committee is looking for new members to help with the weekly recordings.

**Development Committee – Doug Hosea, Sheryl Fritz, Ty Head**

- In attendance at the Development Committee meeting on June 28: Fr Kresowaty, Doug Hosea, Steve Altman, Tim Cox, Don Wheaton and Judy Marsee. Also: Brad Warner of Cameron Alread Architects, Carol Holley and Mary Beth Clark of Interior Design Group.
- Marsee Garden: Work on Phase 1 is coming to completion. We will have to install the electrical for the fountain pumps and a few more things on the irrigation. We are waiting on some final figures on the cost to complete the columbarium.
- Church Pews: The old pews were removed on Monday. Dan Lovato and a flooring crew are going to strip and resurface the floor during the week. Ward Manufacturing will begin installation of the new pews on August 24.
- Choir Loft: All of the choir risers, pews and file cabinets have been removed from the loft. Dan Lovato has been contracted to strip, sand and refinish the wood floors in the choir loft. That work has been completed.
- Parish Hall: Brad Warner of Cameron Alread Architects along with Carol Holley and Mary Beth Clark of Interior Design Group made a presentation to the committee on June 30 for the design and construction process for the parish hall. The development committee is contacting two additional architects to present plans and ideas to the committee.

**Nominations & Personnel – Jody Gittiban, Sheryl Fritz**

The Nominations Committee met via email in August to begin contacting current Delegates and Alternates for their consideration to run for another term. So far we reached about 2/3 of the candidates and received mostly positive responses. We are awaiting reply from the others. We will meet in early September to finalize this step, and move on to gathering a list of possible candidates for Vestry.

**Secretaries Report**

- Average Sunday attendance for 2009 YTD: 254
- Transfers in: 0
- Baptisms: 3
- Marriages: 0
- Transfers out: 2
- Births: 0
- Deaths: 2

**New Business**

A new water faucet has been installed in the playground area.

**Closing Prayer and Adjournment**

Fr. Kresowaty closed with a blessing at 8:30pm.

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Respectfully submitted,

Susan W. Kennemer  
Vestry Clerk

*Next meeting of the Vestry will be on September 23, 2009 at 7:00 pm in Room 10.*

July 31, 2009

**A motion was made by Sheryl Fritz, seconded by Stephen Vinson, to allocate funds not to exceed \$1500 to sand, stain and finish the choir floor, to be paid for from the capitol campaign funds. The motion passed by a majority vote via email.**

August 2, 2009

**A motion was made by Stephen Vinson, seconded by Bob Yarger, to designate no more than \$500 from the operating budget for repair of zone 12 of the sprinkler system, to be paid as routine maintenance. The motion passed by a majority vote via email.**

August 18, 2009

**A motion was made by Sara Beall, seconded by Jody Gittiban, to authorize Do Right to refinish the nave floors for a cost of \$4800, to be paid from Capital Campaign Funds. The motion passed by a unanimous vote via email.**

August 20, 2009

**A motion was made by Sara Beall, seconded by Sheryl Fritz, to approve Change Order J for the organ: \$3,930.88 for Swell Mechanical Parts. 50% is to be paid when order is signed and 50% when installation is begun. The motion passed by majority vote by email.**