
APPROVED

In attendance: Steve Altman, Jim Rhea, Diane Hartley, Carolyn Dobbs, Kathy Jones, Tim Cox, Nasser Gittiban, John Banks, Chris Troutt, Kristin Hadawi, Judy Marsee, John Doshier

Visitors: None

7:40 p.m. Steve Altman called the meeting to order.

Fr. Matkin opened with prayer at 7:40.

Approval of Minutes – Carolyn Dobbs

The July 2005 vestry minutes were submitted to the Vestry for e-mail approval. The minutes were approved by majority response.

School Committee Report – Jim Rhea

- Mural being painted at the school to resemble the sanctuary at St. Alban's church. Cross and altar will be in place this week.
- School will be gifted \$10,000 for the new kitchen by Lands' End based on a School Pop essay contest entry submitted by Genie Hansen.
- Family Picnic the night before school starts on August 23rd.
- Enrollment will be between 240-250 and enrollment is expected to be 290 within two weeks of school starting.
- School has an offer to rent the Northbridge building for a 2-month period.

Priest-in-Charge Report – Fr. Matkin

- Will be teaching Wednesday night confirmation classes.
- Sunday morning Christian Education will focus on Book of Revelations.
- Will be speaking at Rector's Roundtable.
- Christian Education starts on September 11th
- Sunday morning services schedule will remain for now.
- We had more than 200 members for the first time in the 10:30 service on Sunday, August 14th.
- Will be teaching 4th and 5th grade Religion classes and holding chapel two days per week at the school.

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Newcomers – Diane Hartley and Kristin Hadawi

- A new "Bridge to Membership" program that will be a follow-up to the Newcomers class and will involve a one-on-one relationship between a Newcomer and member.
- A Membership Class will be taught once a month by Father Matkin on what is expected of church members and what groups and organizations exist here to help new members find what they need.

Events – Fr. Matkin

- Rector's Roundtable, August 27
- Rally Day, August 28
- Bring-a-Friend, September 18
- Bishop's Visit is on November 6th, for confirmation
- Vacation Bible School follow-up event will be Sunday evening, August 28th in the Parish Hall.

Worship Committee – Tim Cox

- Worship Committee met on the 27th to discuss service times and it has been decided that the current service times will remain for this school year.
- The Committee will meet 3-4 times per year, especially before Christmas and Easter.

Christian Education – Diane Hartley and Kathy Jones

- There are still furniture and supply needs for Christian Education classrooms. The process of moving the CE office and Resource/Workroom to the old school offices continues. The painting is complete and packing has begun. The hope is to have it ready for 'Open House' on Rally Day!
VBS Follow up party will take place on Sunday, Aug. 28th 4-6:15pm and will kick off and excite everyone for Sunday school
SS Teacher Orientation will take place the week of Aug. 29th. It is late this year, as not all the vacancies filled.
- Still need 7 Christian Education teachers for children's classes.

Youth Ministry – Diane Hartley and Kristin Hadawi

- The youth groups are pleased with their new space. They do need help on Wednesday nights getting the rooms ready.

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Pastoral Care – Diane Hartley and Kristin Hadawi

- September 25th will be Stephen Ministry Sunday, where the active Stephen Ministers will sign their covenant. Also, Jane Blackburn will be installed as a new Stephen Ministry leader on September 25th.

Outreach, Mission, and Inreach – Diane Hartley and Kristin Hadawi

- After a 12-year lapse, Canterbury Ministry is now again recognized as a student organization at UTA.
- Missionaries to Honduras are planning to return there next February.

Finance Committee Report – John Banks/Nick Garefalos

- The organ fund continues to grow (\$7,200 in July).
- Donations were received for air conditioning repair in July – these funds were segregated from general church funds.
- Pledge and plate receipts exceeded budget by nearly \$2,000 for July.
- Program costs were lower than budgeted.
- \$10,000 was applied toward our line of credit.
- Met with Fr. Crary as a representative of the Finance Committee. Said there would be no relief on assessment at this time. Suggestions included consolidating current debt and refinancing with amortization of current debt. Suggested we engage an outside fund raising organization to help with a capital campaign to retire debt and improve facilities.

Stewardship Committee – Kathy Jones and Kristin Hadawi

- The theme of the 2005 Fall Pledge Program is “Sharing God’s Blessing: Take, Bless, Break, Give” which focuses on the giver and why they give, increasing everyone’s commitment and involvement in the parish.
- The program will be first unveiled at Rally Day.
- Stewardship program will be kicked off with an all-parish Wine & Cheese event on Saturday, October 8th.
- Special Sunday sermon series during the month of October and targets two Blessing Sundays for the in-gathering of pledges on October 23rd and 30th.
- Program concludes on the first Sunday of Advent, November 27 in “Celebrating God’s Blessings.”

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Junior Warden's Report – Tim Cox

- The air conditioning for the sanctuary has been repaired and paid for with special donations.
- The air conditioning for the youth room and classrooms 5-6 should be replaced by mid-September.
- The Sowing Seeds group painted two classrooms, cleaned walls in the Parish Hall and moved furniture from Northbridge. The group will continue to work in September.
- Furniture has been moved to the church from the new school facility. We will be purchasing 10-15 tables for the Parish Hall.
- Major changes need to be made to the church kitchen.
- A Parish workday will be scheduled for September or October.

Communications Committee – Carolyn Dobbs and John Doshier

- The new website is up and running and will be publicized in the Sunday bulletin and September newsletter. The address is the same – www.saintalbans.org.

Chancellor's Report – Chris Troutt

- No report this month.

Development Committee – Judy Marsee, Nasser Gittiban, and John Banks

- The church can lease a room or the parish hall in the church and education building and maintain tax-exempt status.
- The Northbridge property can be leased to an outside group, but the church would lose the tax-exempt status on that particular property.
- The house at 801 South Davis will be used by the Canterbury ministry, as well as by women's groups, vestry and other groups.
- The former school field house will be used solely by the Boy Scouts.
- The former upper school building is owned by the school and the school would like to sell it. Another school is interested in a 2-month lease (Sept & Oct) and would be responsible for the property taxes.
- Cawthron Hall should be utilized for storage or removed.
- Chris Troutt made a motion that the vestry designate the use of the property at 801 S. Davis for religious worship purposes, including Canterbury program, ministry meetings, vestry meetings and retreats, Bible study, overflow parking for religious services and other uses for the benefit of the parishioners of St Alban's. John Banks seconded. All approved.

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Development Committee – Judy Marsee, Nasser Gittiban, and John Banks (continued)

- Judy Marsee made a motion that the vestry grant the Development Committee the authority to enter into a lease agreement to lease one room in the church building to Doshier Music. Kristin Hadawi seconded. All approved. John Doshier abstained from the vote.
- The Development Committee is investigating the potential future use and/or sale of the two vacant lots the church owns on Fourth Street. The funds could be used to renovate the 801 South Davis building for the Canterbury ministry, vestry meetings and retreats and other ministries of the church.

Nominations and Personnel Committee – Diane Hartley and Carolyn Dobbs

- The committee is researching an appropriate compensation package for a new rector.

Secretaries Report

- Average Sunday attendance: 257
- Transfers in: 2
- Baptisms: 2
- Marriages: 2
- Transfers Out: 2
- Births: 0
- Deaths: 0

Old Business

Ballpark Fundraiser

- This ministry begins again on August 23rd and is well staffed.
- Sign-up party on July 30th was successful.

Search Committee

- The Search Committee completed initial interviews of candidates.
- Candidates have been selected to move to the next round, which includes a visit to their church, a tour of St. Alban's church and school, and a more extensive interview followed by a social.
- It is still the committee's hope to make a final recommendation to the Vestry in early fall.

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New Business

- Jim Rhea made a motion to recognize Fr. Matkin for his service during difficult times with a \$2,000.00 bonus and 6% salary increase effective September 1, 2005. John Banks seconded. All approved.

Steve Altman adjourned the meeting at 10:55 p.m.

Respectfully submitted,

Carolyn Dobbs for
Marguerite (Lisa) Glasgow
St. Alban's Episcopal Church Vestry Clerk