
APPROVED

In attendance: Fr. Kresowaty, Sara Beall, Rick Coombs, Jody Gittiban, Ty Head, Sue Hogg, Jim Ray, Richard Stolley, Jim Swann, Sheryl Fritz, Bob Yarger

Absent: Stephen Vinson, Doug Hosea

Also attending: Dan Williams, Susan Kennemer-Clerk

Fr. Kresowaty called the meeting to order with prayer at 7:04 p.m.

Approval of Minutes

The Minutes of the May Vestry meeting were approved via email.

Audit Review Report

St. Alban's opted for a financial review for the fiscal year 2008 rather than a full audit. This report was presented by Dan Williams of Pickens Snodgrass Koch LLP.

A motion was made by Sheryl Fritz, seconded by Sara Beall, to accept the audit review report presented by Dan Williams of Pickens Snodgrass Koch LLP. The motion passed unanimously.

Treasurer's Report/Finance Committee – Bill Richardson; Bob Yarger, Sara Beall

Bob Yarger gave the financial report for the past month stating income for the year was \$30,000 over the budgeted number, and year-to-date giving is almost 14% above budget. Year-to-date total expenses are \$21,000 behind budget, about 7.5%, mainly due to clergy pensions and utilities. Quarterly payments affect these numbers. The annual budgeted deficit reported to be \$170,000 has been decreased by \$50,500 to date. We have not had to borrow against our line of credit since January.

A progress payment of \$20,200 was made in April for the Marsee Memorial Garden. As of the end of May, the remaining balance in this restricted account is \$30,543. Other notable payment in May from designated accounts was a \$24,000 progress payment from the Organ Fund to Ross King. Balance in the Organ Fund at the end of May was \$57,533. A payment was made for the security system of about \$5,000.

A printed update was given on the mortgage refinancing activities. The Treasurer's Report was accepted as presented.

Newcomer's Report: Rick Coombs, Jim Swann, Jim Ray

Newcomers and members of the parish have indicated they enjoyed the Houston Boychoir performance on June 7.

Events

Bold type indicates parish-wide event

June 2009

- 6 Shepard/Stutler Wedding
- 7 Houston Boychoir to sing at the morning services
- 7-13 St. Michael's Youth Conference, Southwest, at Camp Crucis, Granbury
- 13 Legate due
- 15-19 Vacation Bible School
- 21 **St. Alban's Day celebrations** – luncheon after the 10:30 service

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- 21 Baptism on Alexa Faith Kino at the 10:30 service
- 22 Feast of St. Alban the Martyr
- 22-25 Provincial Assembly of the Anglican Church of North America at St. Vincent's, Bedford
- 22-26 Grace Church Liturgical Workshop – St. Alban's Church, parish hall and various classrooms

July 2009

- 1 Bookstore and Gift Shop closed for the month of July except for Sunday mornings
- 3 Church office closed
- 4 Independence Day, church office closed
- 12 Ultreya Meeting at 6:00 p.m.
- 14 CCU Meeting, St. Vincent's, Bedford
- 15 Staff Planning session, Room 10
- 17 Fr. Kresowaty on vacation

August 2009

- 17-19 SSC Retreat at Camp Crucis
- 24 School begins
- 30 Rally Day

Worship Committee – Jim Ray, Steve Vinson, Richard Stolley

Altar Guild

The group continues to run smoothly. Linda Blackburn is the incoming directress. The Junior Warden will be alerted that a leak has been reported behind one set of upper cabinets.

Lay Eucharistic Ministers, Ushers/Oblationers, and Order of St Luke are also running well,

Christian Education – Sara Beall, Sue Hogg, Jim Ray

- We had 31 participants at VBS and 34 volunteers through the week. Many thanks to SAEC for donating all of the snacks and household materials and supplies for our VBS.
- Adult CE averaged 20 people in June, in two class offerings. These continue through July.
- Wednesday Bible Study meets once a month at 10:30am in room 10 through Sept. 9th. All are welcome.
- A small group will be meeting within the next few weeks to evaluate Christian Education and our Sunday morning program.

Youth Ministry – Fr. Duncan

Teenage Youth Group

- Three of our Teenage Youth Group and I had a wonderful and powerful experience at the St. Michael's Conference last week. We had Madison Bowen, George Meek and Brooke Wagoner attending their first conference. Total, we had 65 youth participating in the conference and 20 or so on staff. In that course of that week over 70 people made their confession, including some of our youth making their first confession. This conference is life-changing for youth and serves to get them fired up for traditional Catholic teaching, spiritual discipline, and worship. We already are looking forward to our first St. Michael's Reunion this September.
- The Teenage Youth Group has continued to meet on Sunday evenings from 6:30 to 8:15pm. The last few evenings we walked through the neighborhood passing our VBS flyers, had a movie night showing *Evan Almighty*, and were able to discuss our experiences of the St. Michael's Conference.

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- Upcoming Events: Saturday, July 18 (tentative) – Youth Room Makeover

Junior Youth Group (ages 8-12)

- The Junior Youth Group had a great turnout for their end of school Lock-In on Thursday, June 4. We had 10 kids attend the event and they had a blast staying up late and playing Kick-Ball and Sardines, and finishing up with a viewing of *Night at the Museum* and *Journey to the Center of the Earth*.
- Upcoming Events: Sunday, July 12 – Junior Youth Group Meeting at 12:15pm.

Caritas (20s and 30s ministry)

- Caritas had a fun night of drinks, dessert, and fellowship at our trip to the Cheesecake Factory on May 23.
- The new Caritas Christian Education class began on Trinity Sunday, June 7, with a study of Scott Hahn's book, *Swear to God: The Promise and Power of the Sacraments*. That class will not meet again until June 28.
- Upcoming Events: Saturday, July 18 – event to be determined.

Pastoral Care – Sue Hogg, Richard Stolley

No report.

Outreach and Mission – Rick Coombs, Jim Swann, Richard Stolley

- Sowing Seeds is planning on helping the Junior Warden remove the risers in the choir loft on June 27th.
- Sowing Seeds will help Fr. Duncan move to their new home the second Saturday of July.
- Nasser Gittiban will give up heading the Sowing Seeds group after this year. A new coordinator will be sought.

Stewardship Committee – Stephen Vinson, Jim Swann

No report. The next meeting will be at 7:30pm on July 9.

Junior Warden's Report – Doug Hosea

Completed repairs since the last Vestry meeting:

- The electrical connection on the AC unit above the kitchen was repaired.
- The 5 ton unit at Cawthron Hall was repaired.
- Parts have been ordered for repairs on units 7 and 8 (rooms 1-4). These are covered by the warranty.

Future repairs to be made:

- Light fixtures in the narthex need to be rewired and replaced.

A motion was made by Ty Head, seconded by Bob Yarger, to accept a bid of \$1000 to repair the lights, with funds to come from the Junior Warden's budget. The motion passed unanimously.

- A leak has been reported in the Altar Guild sacristy.
- Risers in the choir loft will be removed June 27.
- One of the new security cameras, put out of commission by the recent lightning storm, will be replaced.
- Ty asked about repairs that are needed on the new slate roof.

Communications Committee – Sara Beall, Jim Ray

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No report.

Development Committee – Doug Hosea, Sheryl Fritz, Ty Head
Committee Meeting

There has been no committee meeting since May. The next scheduled meeting is June 30.

Capital Campaign Finances

Current balance is \$265,052. Amount committed to Ward Manufacturing is \$32,933. The remaining balance will be \$232,119.

Marsee Memorial Garden

The material for the columbarium structure and foundation banding is in. Fabrication of the structure and fountains, along with the cast stone on the short walls should resume on June 22. The cast stone cap and crosses have been completed. The cast stone signage has been fabricated and will be installed next week. The iron fencing and hand rails have been installed. The only projects to complete in Phase I are the columbarium structure (not face and niches), the fountains and the irrigation system. Four plaques are in.

Parish Hall

After review and discussion with two elevator manufacturers, it has been determined that there will need to be some structural changes to the area designated for the elevator. Because this will be an extensive project, it was decided to move this plan back into the overall Parish Hall project. Brad Warner of Cameron Alread Architects and Carol Holly of Arlington Design group will meet with the Development Committee on June 30 to advise us on the design and construction process.

Security System

This project is completed. Camera repair mentioned above will be done.

New Church Pews

Delivery and installation is still expected mid- to late-July. Specifications were given to Ward manufacturing for new altar furniture. A meeting will be scheduled with Ronnie Green to see the final example of the pew ends and his proposal format for the altar furniture. A base style for the pew ends will be decided at this meeting. A pew has been removed from the back of the church to use as a template. Ward Manufacturing will be asked to bid to put kneelers attached to the front panels in the choir loft.

Nominations & Personnel – Jody Gittiban, Sheryl Fritz

Jodi Gittiban was asked to start seeking nominees for the next Vestry elections in 2010. Delegates also will need to be elected. Jim Ray offered to help with the Nominating Committee. The first meeting will be in August.

Secretaries Report

- Average Sunday attendance for 2009 YTD: 269
- Transfers in: 1
- Baptisms: 0
- Marriages: 1
- Transfers out: 1
- Births: 0

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- Deaths: 0

Old Business

- Nothing further has been decided about demolition and removal of the Northbridge building. Ty Head estimated costs for removal would be \$10,000.
- Nothing will be decided about the new choir chairs until the new risers are installed in the choir loft.

New Business

- The ice machine in the kitchen is leaking and probably too old to repair. Estimated cost for replacement is \$2900-3500.

A motion was made by Richard Stolley, seconded by Jim Ray, to purchase and install a new ice machine, not to exceed \$4000 including installation, to be paid for from the Capital Campaign. Ty Head will be in charge of obtaining and installing the new machine the same size as the current model. The motion passed unanimously.

- Fr. Kresowaty announced clergy changes in the diocese. A collection was taken from Vestry members to help support Fr. Mike Chapman and his SAMS ministry.
- The closing Eucharist for Vacation Bible School will be this coming Friday at 11:45am.

Closing Prayer and Adjournment

Fr. Kresowaty closed with a blessing at 9:00pm

Respectfully submitted,

Susan W. Kennemer
Vestry Clerk

Next meeting of the Vestry will be on July 15, 2009 at 7:00 pm in Room 10.