
APPROVED

In attendance: Steve Altman, Fr. Matkin, Jim Rhea, Diane Hartley, Carolyn Dobbs, Judy Marsee, Kathy Jones, Tim Cox, Nasser Gittiban, John Banks, Chris Troutt, Kristin Hadawi, John Doshier

Visitors: None

7:07 Steve Altman called the meeting to order and noted that the vestry would be experimenting with a new order of agenda. No change to organization; but new reports.

Fr. Matkin opened with prayer at 7:07.

Approval of Minutes – Lisa Glasgow

The April 2005 and May 2005 were submitted to the Vestry for e-mail approval. The minutes were approved by majority response.

School Committee Report – Jim Rhea

- SAES has now moved to the Bowen Rd. facility
- Nominees are still being sought to run for the School Board of Trustees
- Current enrollment numbers were not available at the time of the Vestry meeting but it's very early.

Priest-in-Charge Report – Fr. Matkin

- Focus on Parish identity including moving forward spiritually and emotionally
- Fr. Beste will be on hand at the St. Alban's Day Celebration, Wednesday, June 22, 2005
- Fr. Matkin will be taking vacation days in June and July

Newcomers – Diane Hartley and Kristin Hadawi

An updated Newcomer's packet has been drafted and is in review.

Events – Fr. Matkin

- St. Alban's Day Celebration, June 22
- Vacation Bible School is currently being held
- Celebrate Freedom, July 2 at South Fork
- Rector's Roundtable, August 27
- Rally Day, August 28
- Bring-a-Friend, September 18

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Worship Committee – Tim Cox

- No report

Christian Education – Diane Hartley and Kathy Jones

- Changes in Sunday School age groupings are being discussed to accommodate the "Journey to Adulthood" curriculum to be implemented this fall
- 38 people have preregistered for the Serengeti Trek
- The Vestry recognizes the dedication demonstrated by Christian Education Director Susie Wheaton and the many "Serengeti Trek" volunteers during the very successful St. Alban's Vacation Bible School.

Youth Ministry – Diane Hartley and Kristin Hadawi

- The Development Committee will be reviewing space for the Youth Group to meet on a regular basis

Pastoral Care – Diane Hartley and Kristin Hadawi

- Stephen Ministers are looking for referrals from the clergy to help people in need
- Jane Blackburn is in training to become a Stephen Ministry Leader

Outreach, Mission, and Inreach – Diane Hartley and Kristin Hadawi

- St. Alban's has a continuing ministry that serves at the Arlington Life Shelter one weekend a month
- Mother's Day collection for the orphanage in Mexico was very good
- Star Fish and Arlington Charity collections have been minimal
- Sowing Seeds meets once a month and recently built 80 feet of fence for one of St. Alban's parishoners

Finance Committee Report – John Banks/Nick Garefalos

- Operating Income for the month ended May 31, 2005 was \$20,903. For the 5-month period ended May 31, 2005, operating income was reported as \$17,322. These figures include \$10,163.24 that has been received from the work (Nacho Ministry) at the Ballpark as of May 31. \$1,114 has also been received from Fellowship Dinners.

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Finance Committee Report – John Banks/Nick Garefalos

(continued)

- A Joint Committee of St. Alban's Church and SAES Board of Trustees has been formed to address options for uncollected receivables ("fair share" amount on the books at \$324,577). John Banks, Kathy Jones, Chris Troutt, and Kristin Hadawi represent the Vestry and Carol Tieman, Michael Cuda, Mike McPherson, and Genie Hansen represent SAES
- John Doshier submitted information for changing credit card processing companies with a first year savings of \$665.42 less a \$100.00 switching fee. John Banks moved to switch from Lynk Payments to Century Bankcard. Tim Cox seconded. All approved.
- A draft is being prepared of policies and procedures for the handling of St. Alban's finances

Stewardship Committee – Kathy Jones and Kristin Hadawi

- The Stewardship Committee met on June 8, 2005 with the following members being present: Kristin Hadawi, Susan Hekman, Kathy Jones, and Steven Vinson.
- The committee is continuing to research stewardship education from other denominations
- At the next meeting, a plan will be formed to facilitate the fall pledge in-gathering
- Stewardship Committee meets June 29, volunteers should contact Kathy Jones

Junior Warden's Report – Tim Cox

- Tim Cox meets with Pat Sparks, Sharon Fielder, and Dan Lovato weekly
- The move of SAES has gone smoothly and is almost completed
- One air conditioner compressor has been repaired and one cannot be repaired. Bids are being accepted for the compressor replacement
- A list of items for repair in the church/school buildings has been created including reinforcement of cracked pews
- The library is currently being used as a waiting room for brides and has been decorated

Communications Committee – Carolyn Dobbs and John Doshier

- Aurelia Green has agreed to finish and maintain the St. Alban's website through the end of the year in exchange for the funds that had been raised for website development.
- The website should be up and running by the end of July.
- The Vestry contact list has been updated

Chancellor's Report – Chris Troutt

- No report

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Development Committee – Judy Marsee, Nasser Gittiban, and John Banks

- An e-mail was sent to the heads of all church organizations to poll each organization to see how they use church facilities
- A breakdown of costs for the Marsee Memorial Garden should be available soon

Nominations and Personnel Committee – Diane Hartley and Carolyn Dobbs

- The committee is preparing for the development of a package for a new Rector...when selected.

Secretaries Report

- Average Sunday attendance: 264
- Transfers in: 0
- Baptisms: 1
- Marriages: 1
- Transfers Out: 2
- Births: 1
- Deaths: 1

Old Business

Ballpark Fundraiser

- Total money earned by St. Alban's Nacho Ministry through May 31, 2005 is \$14,262.54 (not all has been received therefore not in May financials)

Search Committee

- Letters have been sent to 13 rector candidates with one month to respond back to the Search Committee
- August 1 the committee will meet to go over responses and hopefully get the list down to 3 candidates for the vestry
- The month of August will be used to conduct interviews

Executive Committee

- The committee has contacted a lawyer who is reviewing St. Alban's situation regarding letters received by the church making allegations against Fr. Bauman and church staff.

APPROVED

New Business

- Nick Garefalos would like to transition out of the Treasurer's job by the time of the Parish Meeting in January 2006.

Fr. Matkin closed with prayer at 22:09

Respectfully submitted,

Marguerite (Lisa) Glasgow
St. Alban's Episcopal Church Vestry Clerk