
APPROVED

In attendance: Fr. Kresowaty, Sara Beall, Rick Coombs, Jody Gittiban, Ron Horton, Doug Hosea, Jim Ray, Jim Swann, Stephen Vinson, Bob Yarger

Absent: Darrell Glidewell, Sheryl Fritz, Peggy Pate, Nick Garefalos

Fr. Kresowaty called meeting to order with prayer at 7:02 p.m.

Approval of Minutes

Minutes of the April vestry meeting were approved via email.

Rector's Report

- The bible study on the 40 days of discernment will be at 9:15 a.m. in the Parish Hall beginning on June 1st. The study will begin with watching Archbishop Venebles talk to the Diocesan Convention delegates. The class will be interrupted by our welcome reception for Deacon Duncan and his wife Elizabeth on July 6. Regular Sunday School is on vacation until September 7th.
- New health plans go into effect for the clergy and lay employees on July 1st. There is a slight increase but when our clergy change to family status, the cost goes up considerably. The Diocese is giving no choice of plans this year. Only a PPO program is offered this year as they set up to go with the Health Savings Plan or High Deductible Health Plan next year. Fr. Kresowaty will remain on his wife's health plan which is still considerably lower in cost than what the Diocese can offer.
- The air conditioning/heating units are being installed and the air should be on for Sunday.
- Fr. Kresowaty and Pat Sparks have met with many roofers.
- Chancellor David Weaver reviewed the Marsee Memorial Garden contract and found a number of issues that need to be clarified and revised before we go forward. If Judy or her company is going to oversee the project, the church will also need a contract from her. The church cannot oversee this large project. The vestry will have to authorize someone to allow payment as items are completed in the project.
- Fr. Kresowaty and his family have been given an opportunity to go on a mission trip to help teach French teenagers English. While they teach them English they will also be given the added privilege of sharing the gospel with them. This opportunity came because a group backed out on them and they had to find some help. It may be an opportunity for our youth to go in the future to share the Good News as well as share their language. The mission trip begins the last day of June.
- Fr. Matkin will be at the St. Michael's conference June 15th through 21st.
- The staff will be having an all day planning session in July.

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Newcomer's Report – Peggy Pate

No report.

Events – Fr. Matkin

MAY

- 1 **Ascension Day—Mass at 7pm**
- 3 Convocation with Archbishop Gregory Venables at St Vincent's Cathedral
- 4 **Parish Picnic at River Legacy Park**
- 11 **Pentecost and Mothers' Day**
- 13 Legate due
- 18 **Trinity Sunday** (Last Sunday School)

JUNE

- 1 **Discernment Bible Study** begins
- 7 Wedding
- 8 Financial Peace University - last session
- 9 Summer Camp schedule begins at Camp Crucis
- 9-13 **Vacation Bible School**
- 13 Legate due
- 15 **Father's Day**
- 15-21 St Michael's Conference, Camp Crucis
- 22 **Feast of St Alban, Evensong & Benediction 5:30pm, Pot-luck follows**

JULY

- 5 Wedding reception
- 6 **Welcome for the Duncans**
- 13 Legate due
- 16 Lambeth Conference begins (through Aug 4)

AUGUST

- 9 **Duncan Ordination to Priesthood**
- 13 Legate due
- 24 **Rally Day**
- 25 AISD classes begin

Bold type indicates a parish-wide event

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Worship Committee – Peggy Pate, Jim Ray, Steve Vinson

- The Worship Committee met this month and representatives from OSL, Altar Guild and Flower Guild ministries attended.
- The third Saturday of each month OSL meets to discuss the book The Reluctant Healer.
- Fr. Matkin has made a new banner for the season after Pentecost. The banner matches the vestments.

Christian Education – Sara Beall, Doug Hosea

- Regularly scheduled classes have recessed until September 7, 2008.
- Recruitment is beginning for next year.
- Youth volunteers will be working with children whose parents plan to attend the Parish 40 Days of Discernment Bible study on Sunday mornings through July 12th. We have volunteers for June 1st and 8th.
- The Youth Sunday School class and their teachers/mentors passed out 75 VBS flyers in our SAEC neighborhood.
- There are currently 23 children registered for VBS and 30 volunteers (youth and adults).
- A VBS orientation was held on Sunday, May 18th. We will gather again June 8th at 2pm to decorate.

Youth Ministry – Peggy Pate, Darrell Glidewell, Jody Gittiban

No report.

Pastoral Care – Peggy Pate, Darrell Glidewell, Jody Gittiban

- June 1st, Ben Doerge will be commissioned as a new Stephen minister.
- LEV and hospital visitors ministries need more volunteers.

Outreach and Mission – Peggy Pate, Darrell Glidewell, Jody Gittiban

No report.

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Treasurer's Report – Bob Yarger

- Pledge and Plate income for April was \$38,588.02, significantly less than the budgeted amount of \$45,716.00.
- April expenses were \$53,792.00, below the budgeted amount of \$63,356.00.
- Audit was \$5,200 rather than \$6,000.00 which was budgeted.
- The Finance Committee recommended that the vestry contribute \$2,000 from the Vestry Discretionary Fund towards the payment of the audit fees from Pickens Snodgrass. Sara Beall moved that the vestry accept this recommendation. Jim Ray seconded. All approved.
- \$20,000 of Field gift. \$10,000 from budget for youth ministry puts us almost at break-even.
- Pat Sparks presented a proposal to change the credit card company that the church uses to process credit card payments. The proposed company, First American, will save \$50-60.00 per month. The new contract would be for three years with no setup fee and rates are reviewed annually. Annual savings would be \$650-700.00. Steve Vinson moved that the vestry accept this proposal. Doug Hosea seconded the motion. All approved.
- Bob Yarger suggested that the vestry review the maintenance agreement with Duncan Air to see if it still fits the needs of the new units.
- The Finance Committee recommended that the vestry reclassify funds held in the Building Fund (\$7,624) so that mortgage payments on Cawthron Hall can be made from that fund. The movement of this amount and the use of these funds is consistent with the donor's intent when these amounts were collected. Sara Beall moved that the vestry accept this recommendation. Jim Swann seconded. All approved.
- A presentation was made on the 2008 Collection Analysis for the parish.

Stewardship Committee – Stephen Vinson, Jim Swann

- The Stewardship Committee did not meet in May.
- The committee has received information from RSI on a Stewardship Education program, which includes workshop information for adults, youth, and early youth presentation. The workshops are age-specific and are organized to help develop a stewardship culture in the parish, rather than simply presenting a fund-raising approach each year. A review of the program with the clergy will be scheduled before a purchase is recommended.
- The committee has begun contacting parishioners who were involved with the committee last year to determine their willingness to continue.

Junior Warden's Report – Ron Horton

- Junior Warden Ron Horton has authorized AZ Painting to do the exterior painting for the church.
- Chancellor David Weaver reviewed the Marsee Memorial Garden construction contract and provided comments on additional clarification and documentation needed.

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Communications Committee – Sara Beall and Jim Ray

- The Communication Committee did not meet this month.
- The Encouragement Cards have been printed and will be placed in the pews next week. These cards are available for anyone to write a note of encouragement to another parish member. The cards may then be placed in the offertory or in a designated basket in the Narthex. The Daughters of the King will be mailing them weekly. There will be an article about the Encouragement Cards in the June issue of the Legate.

Development Committee Report – Doug Hosea and Darrell Glidewell

- Don Wheaton has been added to the Development Committee. He and Judy Marsee are acting as design consultants for the work that is being done.
- Duncan Air Specialists began the HVAC upgrade in the sanctuary on Monday, May 12. The old system was removed, leaving the church without AC for the Sunday, May 18th HE services. The new system is on schedule to go on line on Friday May, 23.
- Judy Marsee presented the contract for construction of the Marsee Memorial Garden. The contract was given to Jodi Gittiban to finalize and sign. It was agreed that the Garden construction will begin upon completion of the roof repairs
- AZ Painting submitted the lowest bid for exterior painting by a small margin and came with recommendation from Fred Woehr, Phyllis Capehart and Don Wheaton. AZ is our recommendation to the vestry and Ron Horton will follow up with contracting. The schedule to begin work is contingent upon completion of the roofing project. Completion of the painting will take approximately 3 weeks. Don Wheaton has submitted color schemes. The white columns at the entrance to the Narthex are deteriorating and we are looking at repairing or replacing. Don Wheaton is investigating the cost to replace these columns with a composite material that looks similar to the wood columns we currently have in place.
- Our lighting designer, Gretchen Hosea, updated all specifications on the lighting plans and made some minor revisions to areas of concern for Fr. Kresowaty. An RFP package was put together and sent to two companies to bid the project. We expect to make a recommendation to the vestry on the lighting contractor at the June Vestry Meeting.
- There are currently three bids out for the telephone system.
- Steve Altman has completed the Request for Proposal on the Parish Hall and asked the architects on our committee (Ron Horton and Don Wheaton) to review before we send it out.
- The development committee has been working with the insurance adjuster, and a representative from the diocese to develop a plan of action for replacement of the roof and several stained glass windows due to weather related damage.
- From an insurance perspective, it was determined that the damage was caused by two separate events, thus requiring two deductibles. The deductibles are normally \$10K each, but St. Albans contributes to a diocesan fund that aids in this burden and reduces the deductible to \$1K per event or \$2K total.

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- We have bids from 9 roofing contractors and have narrowed the field to two companies, CMR Construction and Roofing and Bold Roofing Company. Both companies will act as general contractors for all storm related damage and manage the various projects. Steve Altman has asked the two companies for clarification of warranties to help determine the final candidate. The Development Committee expects to make a recommendation by May 23. Don Wheaton and Judy Marsee are working on recommendations for the color of roofing material used.
- Father Kresowaty has recommended Stanton Glass Studio for the stained glass repair. He also recommended that the vestry consider the possibility of adding a protective cover to the outside of all stained glass windows to prevent future damage to the aging windows. The cost will be approximately \$14,500.00.
- The narthex received water damage to the ceiling and the floor and will also be covered by insurance to a certain extent. Father Kresowaty has suggested a non-slip stone or granite floor. The insurance company will cover costs associated with the loss of the dated wood floor, but the capital campaign would cover the upgrade to stone. Don Wheaton is exploring the cost associated with the flooring upgrade and also cost to do a tile inlay cross in the floor of the narthex. Judy Marsee and Phyllis Capehart will also be consulted on this project

Nominations & Personnel – Jody Gittiban, Jim Ray

No report.

Secretaries Report – Fr. Matkin

- Average Sunday attendance for 2008 YTD: 280
- Transfers in: 4
- Baptisms: 0
- Marriages: 0
- Transfers out: 1
- Births: 2
- Deaths: 0

Old Business

- 1) Marsee Memorial Garden - On hold until repairs from hail damage are completed.

New Business

- 1) Development Committee recommendations/actions needed – see Development Committee report.
- 2) General Contractor for repairs for hail and water damage – see Development Committee report.
- 3) Marsee Memorial Garden Contract - see Junior Warden and Development Committee reports.

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Closing Prayer and Adjournment

Fr. Kresowaty closed with prayer at 9:19.

Respectfully submitted by,

Carolyn Dobbs