

APPROVED

In attendance: Fr. Kresowaty, Sara Beall, Rick Coombs, Sheryl Fritz, Jody Gittiban, Ty Head, Sue Hogg, Doug Hosea, Jim Ray, Richard Stolley, Stephen Vinson, Bob Yarger

Absent: Jim Swann

Also attending: Bill Richardson-Treasurer, Susan Kennemer-Clerk

Fr. Kresowaty called the meeting to order with prayer at 7:00 p.m.

Approval of Minutes

The Minutes of the March Vestry meeting were approved via email.

Purpose and Mission Status

No report.

Rector's Report

Services went well for Easter and giving was up over 2008 figures. Names of three Lay Eucharistic Ministers were presented to the Vestry for approval.

On a motion by Sue Hogg, seconded by Sara Beall, Mitzi DeShone, Emily Zimmet and Chad Chisholm were approved to serve as licensed Eucharistic Ministers. The motion passed unanimously.

Treasurer's Report/Finance Committee – Bill Richardson; Bob Yarger, Sara Beall

- Bill Richardson reported on the income shortfall in March with both pledge and plate falling below budget. Favorable year-to-date results are due to strong January and February pledge and plate receipts.
- Expense figures for March were unfavorable mainly due to the timing of a prepayment of building insurance. Other March figures netted to essentially zero. Key items were utilities under-run, offset by administration expenses and building repair and maintenance items. Year-to-date, total expenses are on track to budget.
- At the current rate, the projected deficit will be \$60,000 rather than the original figure of \$170,000.
- A progress payment of \$9,600 was made for the Marsee Memorial Garden. As of the end of March, the remaining balance in this restricted account is \$49,587.53.
- Other notable February uses of Designated Funds were \$2,033 to Ross King for organ expenses, \$8,575 out of the insurance claim for repairs to the Rose Window, and \$2,500 for tree trimming and painting.
- Mortgage Refinancing Update: Bill met twice with the current note holder, Compass Bank. The bank is preparing alternatives for presentation to the Vestry at the May meeting. These will include a proposed rate reduction depending on the type of loan chosen. Proposals will be balloon notes emulating those which are currently in place at a higher rate.

Newcomer's Report: Rick Coombs, Jim Swann, Jim Ray

- Sue Hogg said the report from Rilla Altman for the Newcomer's Committee is a lunch for the newcomers this coming Sunday. Newcomers are impressed with the services and indicate they are looking for more orthodox beliefs.
- Sue was thanked for coordinating the refreshments on Sunday mornings.

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Events - Fr. Matkin

Bold type indicates parish-wide event

April 2009

- 1 **Wednesdays in Lent**
- 5 **Palm Sunday**
- 9 **Seder Dinner 6pm, Mass 8pm**
- 10 **Good Friday: Stations of the Cross at noon; Good Friday Liturgy at 6pm**
- 11 **Vigil of Easter, 8pm**
- 12 **Easter Sunday**
- 13 Legate due
- 13 Ulster Project
- 26 Sale of African items
- 26 Reception for the Matkins after the 10:30 a.m. service

May 2009

- 2 Diocesan Convocation at St. Vincent's, Bedford; no Saturday Mass at St. Alban's
- 2 Boy Scouts' Court of Honor
- 3 Sale of African items; guest preacher
- 13 Legate due
- 17 **Youth Sunday/Last Sunday School**
- 21 **Feast of the Ascension, Mass 6:30 a.m. and 6:30 p.m.**
- 23 Wilson/Burns Wedding
- 30 Requiem for Don Olsen 2 p.m.

June 2009

- 7-13 St. Michael's Youth Conference, Southwest, at Camp Crucis, Granbury
- 13 Legate due
- 15-19 Vacation Bible School
- 21 St. Alban's Day celebrations
- 22 Feast of St. Alban the Martyr
- 22-25 Provincial Assembly of the Anglican Church of North America at St. Vincent's, Bedford

Worship Committee – Jim Ray, Steve Vinson, Richard Stolley

Order of St. Luke

- OSL continues the study of *The Reluctant Healer* in the Canterbury House each Saturday morning at 9:00 am. All are invited.
- OSL is very sorry to be losing our Chaplain, Fr. Matkin. We send him and his family off with many prayers and well wishes. They will be greatly missed. OSL hopes to have another Chaplain in place.

Ushers/Oblationers

- John Berry is in the process of recruiting new ushers to fill vacancies in the schedules.

Lay Eucharistic Ministers

- All recent volunteers have been trained and we are able to supply ministers to support each service. The group is functioning well, but can always welcome new members.

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Music

- Thomas Rinn reported that choir membership is up. They have added their first scholarship singer.
- The work on the new organ is coming along and there is a need to do the re-model of the choir loft soon to accommodate the new space. No decision has been made concerning what will be needed for chairs, kneelers, etc when the pews are removed or for the funding for this project. It is urgent to develop a plan for seating in the choir loft with the drawings in hand.
- There also is a need to solve the problem of the rise in temperature in the air in the choir loft.

Christian Education – Sara Beall, Sue Hogg, Jim Ray

- Attendance picked up a little during the last 2 weeks.
- The Fruits of the Spirit adult class continues through May 3rd, plus wrap ups on the 10th &/or 17th. This course will be available via CD/audio and notes for any wishing to hear it this summer, beginning June 7th
- Fr. Duncan will begin a class on June 7th with a book study in Room 10. Perhaps there will be teenagers among these young families who will commit to showing the children bible story videos and other activities while their parents are in class. Certainly, there will need to be provisions for children so that adults with children may attend summer classes.
- Susie Wheaton will check with Reagan White to see if he wants to continue with the Living the Good News class in the summer.
- Vacation Bible School will be June 15-19th at St. Alban's, 9:30am - 12:30pm, for ages 4 through 5th grade. We have the following responses for VBS so far: 8 children, 5 youth helpers/leaders, 4 college age/adult leaders. One of those families will need transportation from Matlock/Sublett to be able to participate. All are encouraged to INVITE friends and family.
- Sunday, May 17th will be Youth Sunday, when we will recognize Christian Ed volunteers in Sunday School, Vacation Bible School, and CL, and high school graduates. We will need to confirm the names of the graduates.
- Looking ahead: Vestry liaisons for CE and Susie Wheaton will meet to determine the course of Sunday School for Fall 2009 and also to plan a course for 'Visionary Parenting' for all parents, especially with children 0-teens. This course needs to be well-planned and publicized and needs to take place between now and Dec. 09, probably, as there is a Family Camp at Camp Crucis scheduled for June 2010, which will be the important follow-up to Visionary Parenting. The goal of this program is to encourage parents to take responsibility for the faith formation of their children and to make their homes faith based centers for their own families as well as their neighborhoods.

Youth Ministry – Fr. Duncan

Teenage Youth Group

- The Teenage youth Group will keep its meeting time on Sunday evenings from 6:30 to 8:15pm. During Lent the Youth Group continued its discussion-study of C.S. Lewis' *The Screwtape Letters*. We will continue that study until we have completed all of the letters.
- We had a wonderful time at our Maundy Thursday Lock-In. We had five students participate in that, one of whom was a visitor to our parish. It was a great night full of lots of activities, none of which included sleep. Here's a little bit of what we did: we spent an hour with Our Lord in the vigil; we played several fierce games of "Sardines" around the dark church hallways; we cooked a late-night breakfast; we had some competitive games of "Pictionary" and "Catch Phrase"; we prayed Morning Prayer for Good Friday; we made some traditional hot cross buns; and we ended

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by watching and discussing Mel Gibson's *Passion of the Christ*. We had a great time and everyone is already looking forward to our next lock-in.

- This summer I will be teaching the scripture classes at the St. Michael's Youth Conference at Camp Crucis. I'm proud to say that we will have at least two of our kids from the teenage Youth Group participating in the St. Michael Youth Conference.
- Upcoming Events:
 - Saturday, May 23rd – Outing to *Six Flags*
 - June 7th - 13th - St. Michael's Southwest Conference

Junior Youth Group (ages 8-12)

- The Junior Youth Group met on Sunday, March 29th and went into the church and walked a special "Children's Stations of the Cross." This was a great experience for the kids and allowed them to explore what Jesus' sacrifice means to them.
- Upcoming Events:
 - Saturday, April 18th – outing to *Ripley's Believe It or Not*
 - Friday, June 5th – End of School Lock-In at the church (tentative date)

Caritas (20s and 30s ministry)

- *Caritas* had no meetings during the month of March, due to the Lenten Season. Our next meeting is this Friday night at Canterbury House. The new *Caritas* Christian Education class will begin on Trinity Sunday, June 7th, with a study of Scott Hahn's book *Swear to God: The Promise and Power of the Sacraments*.
- Upcoming Events:
 - Friday, April 17th – Spring Cookout at Canterbury House
 - Friday, May 22nd – May Gathering (tentative date)
 - Sunday, June 7th – *Caritas* Book Study begins

Pastoral Care – Sue Hogg, Richard Stolley

- The Stephen Ministry reports they have another care receiver, plus an additional volunteer for hospital visiting.

Outreach and Mission – Rick Coombs, Jim Swann, Richard Stolley

Sowing Seeds

- This group currently consists of eighteen parishioners who are committed to share their first Saturday of each month helping any member of our parish who asks for assistance. Our e-mail address (sowing-seeds@saintalbans.org) is provided in our monthly news letter "The Legate" for their convenience and they can call the Church office as well to send a message to the Sowing Seeds.
- This ministry at St. Albans started six years ago and has helped a lot of people in our parish over the years. Still there are a lot of folks who have not heard of Sowing Seeds and need assistance.
- So far this year, we have been busy every month responding to several parishioners request and completing a project at the Church as well. We have helped the Greens with the construction of their house by sheet rocking and built a fence for Ann Wilder so her kids can play in the backyard. We helped demolished the Tieman's 20 year old backyard deck, and responded to Mrs. Zack's request to help clean up her yard. We helped Heather Haagen to replace her attic ladder and organize her master closet in her new home and also replaced the old fence at the Church by the kitchen.

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- We continue our efforts to reach out to as many parishioners as possible and also would like to ask all of you to let people know that we are here to help them, all they have to do is ask. We can do just about anything as long as it doesn't require a permit from the City or State.

Stewardship Committee – Stephen Vinson, Jim Swann

The committee did not meet in April as the regular meeting time conflicted with Holy Week activities. We are still looking for new members and will meet in May to plan the schedule for the remainder of the year.

Junior Warden's Report – Doug Hosea

Completed Repairs since last Vestry meeting

- Water Sprinkler Control box was replaced
- Exterior light shining on the Rose Window and conduit was replaced.
- CMR made some repairs to the flat roof to address some leaks
- Wood Fence outside of Kitchen was replaced by Sowing Seeds
- Kitchen grease trap was cleaned.

Repairs on the Horizon

- adding router to existing internet line to give wireless access throughout church building.

Buildings & Grounds – Doug Hosea, Rick Coombs, Ty Head

Information included in other reports.

Communications Committee – Sara Beall, Jim Ray

- The Communication Committee placed an advertisement in the Fort Worth Star-Telegram on Friday, April 10 with information about our Holy Week services.
- We placed two parking lot signs: "Additional Parking Across the Street" is at the exit to the main parking lot and "St. Alban's Additional Parking" is on the Cawthron Hall parking lot.
- Sara asked about placing an ad the special section of the Dallas Morning News on Saturday, May 9. No formal decision was made.

Development Committee – Doug Hosea, Sheryl Fritz, Ty Head

There has been no meeting of the development committee since the March vestry meeting

Capital Campaign Finances

Current Balance	\$238,588	
Committed Contracts	\$ 32,933	Ward Manufacturing (Pews)
Remaining Balance	\$205,655	

(The difference in the balance figure with the Treasurer's Report is because a down payment has been made in April to Ward Manufacturing for the pews.)

Marsee Memorial Garden

Contracts have been signed and material has been ordered for the columbarium structure. Installation of the framework on the columbarium should commence by April 23. Once the columbarium frame has been constructed, the brick mason will return to build the fountain structure and finish the cap stone top to the existing perimeter walls. That work is expected to begin the week of April 27. The iron fencing and hand rails will be ordered this week. Lighting design has been proposed and funding for this will be part

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of the second phase of the project.

Parish Hall

Ty Head is working on bids for the elevator. Don Wheaton and Judy Marsee will design the bathroom remodels provided that there is no structural or code enforcement changes. Doug Hosea met with Carol Holley of Arlington Design Group the week of March 23rd to discuss design requirements for the new Parish Hall. She recommended Brad Warner of Cameron Alread Architect Inc. Fr. Kresowaty and Doug met with Brad on Friday April 10th to walk the church and deliver the Request for Proposal and church drawings.

Security System

Final proposal for the Church security system was received the week of April 6 and installation is pending.

New Church Pews

Contract was signed with Ward Manufacturing on April 13th and deposit of \$16,221 was put down to begin manufacturing of the pews. Delivery and installation is expected in mid to late July. Specifications were also given to Ward Manufacturing for new Altar furniture. We should expect a bid on this project within the next 30 days.

Nominations & Personnel – Jody Gittiban, Sheryl Fritz

No report.

Secretaries Report – Fr. Matkin

- Average Sunday attendance for 2009 YTD: 261
- Transfers in: 1
- Baptisms: 0
- Marriages: 0
- Transfers out: 6
- Births: 0
- Deaths: 1

Old Business

Items were covered in Junior Warden's Report and Development Committee Report.

- Doug Hosea will locate someone to move the Northridge Buildings. The title has been informally cleared by the bank.

New Business

- Plans were discussed for the reception for the Matkins on April 26.

A motion was made by Sue Hogg, seconded by Doug Hosea to set aside \$300 from Vestry discretionary funds to be spent on the Matkin reception. The motion passed unanimously.

A motion was made by Ty Head, seconded by Doug Hosea to pay 4 weeks of vacation time to Fr. Matkin. The motion passed unanimously.

- Bishop Iker has given permission for a compilation review rather than a full audit.

A motion was made by Ty Head, seconded by Richard Stolley that Vestry approval be given for a compilation review rather than a full audit of the financial records for the parish. The motion passed unanimously.

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- Need was expressed for first aid kits to be available in case of an emergency. Richard Stolley will pass on this request to the Order of St. Luke.

Closing Prayer and Adjournment

Fr. Kresowaty closed with a blessing at 8:50 pm.

Respectfully submitted,

Susan W. Kennemer
Vestry Clerk

Next meeting of the Vestry will be May 20, 2009 at 7:00 pm in Room 10.