
APPROVED

In attendance: Fr. Kresowaty, Rick Coombs, Jody Gittiban, Darrell Glidewell, Ron Horton, Doug Hosea, Peggy Pate, Jim Ray, Jim Swann, Stephen Vinson, Bob Yarger

Absent: Sara Beall

Fr. Kresowaty called meeting to order with prayer at 7:52 p.m.

Approval of Minutes

Minutes of the February vestry meeting were approved via email.

Rector's Report

- 2008 vestry committee responsibilities are being finalized. Vestry members are encouraged to recruit parishioners to serve on these committees, with Fr. K's approval. Some committees are primarily for communication purposes and to ensure that ministries are getting what they need from the vestry. Some committees, such as Stewardship, have much work to do.
- For the Administrator Workshop we have two building inventories to be done. First is the Health and Safety of the workplace and the second is an Emergency Action Plan. The building and grounds committee can help with this.
- The Canterbury Sign has been removed from in front of the 4th street house. The Junior Warden will look into installing the sign by the walkway going into Canterbury House.
- Fr. Kresowaty will be meeting April 1st with Richard Duprey about St. Alban's being the hub for a Diocesan Healing Ministry Center. St. Alban's could be a very good hub since there are already many active healing ministries.
- Jim Ray moved that the signatures on the Operating and Money Market Accounts be changed to include Jody Gittiban and Ron Horton. Doug Hosea seconded. All approved. The former senior warden and junior warden will be removed. Diane Hartley and Nick Garefalos will continue to be signers on the account.
- The church received \$35,320.50 for the mineral lease. The church does not own mineral rights to Northbridge.
- The vestry has been asked to revisit giving to TEC. Information not available at the Vestry meeting last month is: Of those who indicated that they wanted funds to go to TEC in 2007 the pledged amount for \$98,724 at 1.9% rate is \$153.15 monthly. This year 2008 pledges for those who had indicated last year they wanted funds to go to TEC is \$45,716.00. At 1.9% is 72.38. Bob Yarger moved that the amount the church sends to TEC be reduced to \$75.00 per month. Doug Hosea seconded. All approved.
- Jim Ray moved to accept the Parochial Report. Jim Swann seconded. All approved.

Newcomer's Report – Peggy Pate

Six new members are planning to attend the lunch this month.

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Events – Fr. Matkin

MARCH

5 Wednesdays in Lent

9 Daylights Savings Time begins

12 Wednesdays in Lent – Dramatic Stations

13 Legate due

16 Palm Sunday

17 -21 Spring Break for Arlington ISD

17 Holy Monday – Mass at 6 p.m.

18 Chrism mass – 10 a.m. at Cathedral

18 Holy Tuesday - Mass at 6 p.m.

19 Holy Wednesday - Mass at 6 p.m.

20 Seder Dinner – 6 p.m., Maundy Thursday Mass – 8 p.m.

21 Good Friday Liturgy – noon

22 Great Vigil of Easter – 8 p.m.

23 Easter Day – Egg Hunt, No Sunday School

24-28 Church offices closed

APRIL

13 Legate Due

20 Youth Sunday

MAY

1 Ascension Day – Mass at 7 p.m.

2-3 Special Convention at St. Vincent's Cathedral

4 SS Teacher Appreciation and Brunch

11 Pentecost and Mother's Day

13 Legate due

18 Trinity Sunday (Last Sunday School)

Bold type indicates a parish-wide event

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Worship Committee –Peggy Pate, Jim Ray, Steve Vinson

- Order of St. Luke is meeting the third Saturday of each month, including Saturday, March 16 at 9:00 a.m.
- The Flower Guild can use additional help in preparation for Easter.
- Altar Guild is doing well. Janie Lundy is updating the Altar Guild Guide.
- Becky Brown has requested additional communication related to when there will be Children's Chapel vs. a Children's Sermon.
- The Tuesday night Compline group is also doing well.

Christian Education – Sara Beall, Doug Hosea

- The Wednesday Lenten program had an average of 40 in attendance, which is much more consistent than in recent years. Only one child participated, despite the planning to accommodate children in choir rehearsals, and no choir members participated.
- Staci Kino had to resign as director for the Easter skit, so it is uncertain whether we will have one or not on Sunday, March 30.
- Three infants will be baptized on Easter Eve.
- Classes will meet each week in March, except Easter Day.
- The High School Sunday school class will sponsor an Easter Egg hunt between the 9am and 11:15am services on Easter Day. Bulletin announcements will ask parents to provide one or two dozen filled plastic eggs per child, so that we have enough for visitors. The hunt will take place rain or shine. (Parish hall, park, or playground, TBD)
- So far, little or no feedback regarding VBS has been received from parents of our children, and only two other adults have mentioned wanting to help. Will continue with advertising to have it the second week in June, the 9th - 13th, and see if we get enough interest; otherwise, we will encourage interested families to participate at St. Peter and St. Paul, where we have been invited.

Youth Ministry – Peggy Pate, Darrell Glidewell, Jody Gittiban

No report.

Pastoral Care – Peggy Pate, Darrell Glidewell, Jody Gittiban

- There is a new Stephen Minister, Emily Zimmet, who transferred from St. Luke's in the Meadow.
- Lay Eucharistic visitors ministry is also going well.

Outreach and Mission – Peggy Pate, Darrell Glidewell, Jody Gittiban

Kairos Ministry weekend went well.

Treasurer's Report – Nick Garefalos

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- Pledge and Plate income for February was \$46,989.75, well above the budgeted amount of \$41,720.00.
- February expenses were \$62,921.00, above the budgeted amount of \$50,412.00. There was a \$10,000 correction of a donation entered the previous month.
- Doug Hosea moved that the \$35,320.50 received from the Oil Lease be applied to the line of credit. Peggy Pate seconded. All approved.

Stewardship Committee – Stephen Vinson, Jim Swann

- Two additional pledges have been received, and acknowledged, for 2008, bringing the total to 181 pledges, totaling \$460,160.
- For 2007, we received 198 pledges totaling \$497,430. This revised total reflects pledge reductions of \$12,350 turned in to the office to date.
- These adjustments are in the categories of Pledges Remaining the Same as 2007, and Pledges that had increased over 2007.

Junior Warden's Report – Ron Horton

See Development Committee Report.

Communications Committee – Sara Beall and Jim Ray

- The Communication Committee did not meet in February. There is still the need for a coordinator for the Shepherd Teams.
- The St. Alban's website has been updated and is being kept current. More ministry information and pictures are needed.

Development Committee Report

Following the February Vestry meeting some members were interested in an independent Engineers Report on A/C and Heating in the sanctuary to assure new equipment would be properly sized for our needs not just replacement of the old equipment. We subsequently contacted Blum Engineering and Mr. Steve Moser for a gratis survey. A summary of the survey follows:

1. Either gas furnace or gas fired water boiler will work.
2. 30-tons of A/C is approximately correct for our size sanctuary.
3. Fresh air inlet is sized approximately correctly.
4. We should consider A/C with multiple stages and use a variable speed air handler if possible for efficiency.
5. We should consider a motorized damper on the fresh air inlet for efficiency,
6. If we choose gas heat we should consider a modulating gas control heater...which is similar to staged heating for efficiency.

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The independent engineering survey findings by Mr. Moser are in line with the recommendation of the Development Committee at the last Vestry meeting. The lowest acceptable bidder to provide modern, reliable, efficient heating and cooling for the sanctuary is Thompson's Cooling and Heating, but they have withdrawn their bid. All proposals are on file with the church secretary for inspection.

Junior Warden Ron Horton recommended contracting with Duncan Air for the HVAC work. Bob Yarger moved that the Duncan Air bid be accepted, with a cushion of \$3,000 over the bid. Rick Coombs seconded. All approved.

Ron Horton recommended that the vestry review the proposals for exterior painting. An email vote will be taken prior to the next vestry meeting.

Nominations & Personnel

No report.

Secretaries Report – Fr. Matkin

- Average Sunday attendance for 2008 YTD: 253
- Transfers in: 0
- Baptisms: 0
- Marriages: 0
- Transfers out: 1
- Births: 0
- Deaths: 1

Old Business

- 1) Marsee Garden/On hold until furnace/AC installed
- 2) Defibrillators/ Order Pending
- 3) Wednesday Eucharist time will change in April.

New Business

- 1) Committee Assignments for vestry members are being finalized.
- 2) Development Committee recommendations/actions needed
- 3) New Signatures on Operating and Money Market Accounts/ Jody Gittiban and Ron Horton – see Rector's Report.
- 4) Parochial Report – Nick Garefalos will check with Pat Sparks on a potential discrepancy.
- 5) Holy Week
- 6) TEC giving revisited - see Rector's Report.

APPROVED

Closing Prayer and Adjournment

Fr. Kresowaty closed with prayer at 9:19.

Respectfully submitted by,

Carolyn Dobbs