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In attendance: Fr. Kresowaty, Steve Altman, Sara Beall, John Banks, Tim Cox, Jody Gittiban, Darrell Glidewell, Susan Hekman, Ron Horton, Kathy Jones, Peggy Pate, Jim Swann, Stephen Vinson,

Absent: Wendell Rosales

Fr. Kresowaty called meeting to order with prayer at 7:07.

**Approval of Minutes**

Minutes of the February vestry meeting were approved via email.

**Rector's Report**

- There will be extra Eucharists during Holy Week as well as the three Holy Days of Maundy Thursday, Good Friday and Easter. The Seder Dinner will be Maundy Thursday before the Eucharist. The watch at the Altar of Repose continues through Morning Prayer on Good Friday.
- The Chrism Mass will be Tuesday of Holy Week at 10:30 at the Cathedral.
- Many thanks to the Susie Wheaton, Staff and volunteers for the Lenten Program.
- Fr. Kresowaty will attend a meeting of the parents of youth on Sunday, March 25 to discuss the need for a new youth director.
- The church audit is complete and will be presented at next month's vestry meeting.

**Newcomers – Peggy Pate, Darrel Glidewell, Jody Gittiban**

No report.

**Events – Fr. Matkin**

*Bold italic type indicates a parish-wide event*

**MARCH**

***28 Potluck Dinner Theatre***

**APRIL**

***5 Maundy Thursday Services***

***6 Good Friday Services***

***7 Holy Saturday – Easter Vigil***

***8 Easter Sunday***

9 Church Office closed

10 SAES Eucharist

20 Kenny Wedding Rehearsal

21 Kenny Wedding/Reception

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**Worship Committee – Tim Cox, Peggy Pate, Steve Vinson**

Committee will meet Saturday, March 31 to discuss Holy Week services and the Contemporary Eucharist.

**Christian Education – Sara Beall, Jim Swann**

- Sunday School attendance improved the 2nd week of Spring Break, after postcards were mailed to all students who missed last week or more.
- We have a very few students/families participating in the Easter Pageant, compared to last 2 years.
- Wednesday Lenten attendance for adult program was 60 for the first 2 weeks; It dropped to 30 for the 3rd week, which included Spring Break.
- Christian Parenting class completed the 'ProActive Parenting' series and will continue with a new program using DVD and small group discussion.
- Fr. Matkin's class has consistently strong attendance at 20-30 people.
- Vacation Bible School will be June 4-8, in partnership with St. Peter and St. Paul and will take place on their campus. Cindy Paxton and Susie Wheaton will be the Co-Directors. So far, we have 11 participants, 3 teens, and 1 adult pre-registered.

**Youth Ministry – Peggy Pate, Glidewell, Jody Gittiban**

No report.

**Pastoral Care – Peggy Pate, Glidewell, Jody Gittiban**

- Stephen Ministers need more care receivers. There are about 10 active Stephen ministers.
- Lay Eucharist Visitors need more volunteers and have requested additional training. There are currently about 10 active members and about 14 are needed.
- Hospital Visitors need additional volunteers also. There are currently about 10 active members and about 14 are needed.

**Outreach and Mission – Peggy Pate, Glidewell, Jody Gittiban**

No report.

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**School Committee Report – Susan Hekman**

- Enrollment: The enrollment picture for the 2007-08 school year looks very positive. Overall 91 students have re-enrolled for the next academic year and many more are expected to do so soon. Calls and applications from new students are also up substantially. The goal for the 2007-08 year is 200 students, a 25% decrease from the present level. This decrease will allow the school to break even financially. A growing number of foreign students have also helped the enrollment situation. The six Korean students currently enrolled are all returning, and eight more may also enroll. Host families have been lined up for all the students. In addition, five students from Viet Nam are also anticipated. Foreign students pay 120% tuition and are also required to enroll in the ESL Program which nets a profit of \$25,000.
- Budget: The reorganization of the budget recently undertaken has been successful and has improved the financial situation of the school more quickly than anticipated. The tuition increase of 25% along with the reduction of the number of students is designed to produce a break-even budget. The annual giving goal of \$30,000 was easily met. All parents are now required to purchase tuition insurance and better enforcement of the collection of tuition payments has been instituted. The overall assessment is that the school is on the right track financially.
- Athletics: The athletic fee has been raised from \$50 to \$250 per student. The board discussed the possibility of reorganizing athletic funding and the relation to the booster club. Athletic funding has been effected by the annual giving project of the school.
- Operations: Rental of the gym is bringing in significant revenues: \$17,500 is anticipated by August. The board discussed the possibility of setting up a building maintenance fund for the school.

**Treasurer's Report – John Banks, Wendell Rosales**

- Pledge and Plate income for February was \$41,332.48 when corrected for annual prepaid pledges totaled \$41,979.14, above the budgeted amount of \$40,984.00.
- February expenses were \$58,075.87 (budgeted \$52,939.00).
- The Land Fund was closed and reimbursed Money Market account in the amount of \$9,920.00.
- \$7,464.00 was spent on two new heating/ac units. Funds were taken from the capital improvement loan.

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**Stewardship Committee – Stephen Vinson, Jim Swann**

- The Stewardship Committee met on March 14 at 7 pm. Stephen Vinson, Grant Mathews, Susan Kennemer, Ken Murphy, Rebecca Brown, Jody Gittiban, Jim Swann, Virginia Ramsey, and Rilla Altman participated. John Berry was out of town, and Jim Rhea was recovering from surgery.
- Stephen Vinson reported on his attendance at a seminar on March 14, entitled Breaking Through Budget Barriers.
- A lively discussion followed, concerning St. Alban's financial status, how to fine-tune this year's campaign, and ideas for the parish dinner/stewardship presentation. There is sentiment for committee members (and others?) to telephone each household prior to the campaign kick-off. These calls are to simply make contact, just to let members know we are thinking of them, and offer help or to get answers to concerns or questions they may have. This is not to represent an Every Member Canvass, however.
- Prior to the May meeting, the campaign approach will be presented to the clergy for their review/comments.
- The next meeting of the committee will be on Wednesday April 11.

**Junior Warden's Report – Tim Cox**

- Sanctuary and oratory have been thoroughly cleaned.
- Scout Director is planning to clean up and fix up the scout house.
- Tim Cox will meet with a representative of Grace United Methodist about the potential of the church renting Cawthron Hall.

**Communications Committee – Sara Beall**

No report.

**Chancellor's Report — Chris Troutt**

- The FDA has ruled that an automated external defibrillator can be bought over the counter without a prescription.
- The Texas Health and Safety Code still reads that a doctor's prescription is required for purchase. Also reads that users must be trained on its use and on CPR according to Department of Health rules.
- The device talks the user through how to use it with voice commands. It only charges if it senses the person needs to be shocked.
- Potential for misuse is minimal.
- Steve Altman moved that the vestry accept the gift of the AED. John Banks seconded. All approved.

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**Development Committee Report – Steve Altman, John Banks, Darrell Glidewell**

- The Development Committee met last month. Judy Marsee has agreed to stay on the committee and Phyllis Capehart and Nasser Gittiban have joined the committee.
- The committee will meet again after the RSI presentation.

**Nominations & Personnel – Jody Gittiban**

No report.

**Secretaries Report – Fr. Matkin**

- Average Sunday attendance for 2007 YTD: 282
  - Transfers in: 0
  - Baptisms: 0
  - Marriages: 0
  - Transfers out: 9
  - Births: 0
  - Deaths: 0
- 1 Old Business
    - 1) Capital Funds Drive Meeting – Friday, March 23, 7:00 p.m., Room 10.
    - 2) 4<sup>th</sup> Street Property - our realtor reports that UTA has accepted our counter offer. The church will net \$92-93,000 from the sale of this property.
    - 3) Defibrillators – see Chancellor's report.
  - 2 New Business
    1. Parochial Report – the Parochial Report will be reviewed prior to the RSI meeting on Friday, March 23.
    2. Holy Week and Easter
    3. Other

**Closing Prayer and Adjournment**

Fr. Kresowaty closed with prayer at 9:19.

Respectfully submitted by,

Carolyn Dobbs