

APPROVED

In attendance: Fr. Kresowaty, Jody Gittiban, Sue Hogg, Sara Beall, Sheryl Fritz, Doug Hosea, Jim Ray, Rick Coombs, Jim Swann, Stephen Vinson, Ty Head, Richard Stolley

Absent: Bob Yarger

Also attending: Bill Richardson, Susan Kennemer, Fr. Matkin

Fr. Kresowaty called the meeting to order with prayer at 7:00 p.m.

Approval of Minutes

The Minutes of the January vestry meeting were approved via email.

Rector's Report

- New members of the vestry were welcomed. Committee assignments for 2009 were made (these are posted under New Business).
- Attendance was up in January. 150 pledges have been received through today totaling about \$4,000 over last year's amount pledged
- The nature and policies for the St. Alban's Yahoo Group were discussed.

A motion was made by Ty Head, seconded by Jody Gittiban, that to be a member of our Yahoo Group you must be an active member of St. Alban's at 911 S. Davis Drive, Arlington TX. Those who attend or hold office in another province of the Anglican Communion will be removed from participating in this Yahoo Group. The Rector may add or subtract members at his discretion according to the pastoral needs of the person and/or group. The motion passed unanimously.

- Original forms passed out at the Annual Parish meeting stated that with signed permission, 2008 Capital Campaign Funds could be used for operating expenses. The form should have stated it was for 2009. Pat Sparks will provide a new form to be signed with the corrected date. This will prevent confusion as to which funds will be used.
- Next Tuesday is Shrove Tuesday. We have our pancake supper hosted by the Boy Scouts. They have done an excellent job the past two years and I hope we will have a great turn out. We will also have Jon Stutler's Razzmajazz Trio who also did a fantastic job last year. Door prizes will also available.
- On Wednesday evenings this Lent we will have a study of the excellent book *The Snakebite Letter* by Peter Kreeft. Eucharist will be offered at 6:00pm, followed by potlucks and other various meals before the Lenten Program. Everyone should be home by 8:30pm.
- The Imposition of Ashes and Eucharist will be celebrated on Ash Wednesday at 7 a.m. noon and 7 p.m.
- New signature cards are needed for the church bank accounts.

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A motion was made by Jim Ray, seconded by Jim Swann to remove Ron Horton and Nick Garefalos as signatures on the Operating Account and add Doug Hosea and Bill Richardson to replace these two signatures. The motion passed unanimously.

- Because Darrell Glidewell is so often out of town and unavailable to sign checks it was recommended that we remove him and add Doug Hosea to our Capital Campaign Fund. This account requires two signatures for each check.

A motion was made by Jim Swann, seconded by Stephen Vinson to remove Darrell Glidewell as a signer on the Capital Campaign Fund account and add Doug Hosea. Jody Gittiban and Kathy Jones will remain on the account. The motion passed unanimously.

- Ron Horton was also the one to approve expenses for the Marsee Garden. Since he is no longer on the Vestry the following motion was made.

A motion was made by Doug Hosea, seconded by Sara Beall to replace Ron Horton with Ty Head with the authority to approve payment for the completion of the various stages of the Marsee Garden. The motion passed unanimously.

- As members of the Finance Committee, Sara Beall and Bob Yarger were appointed to be in charge of investigating the possibility of changing electric companies and report back to the Vestry. The finance committee also was tasked to investigate the possibility of refinancing our debt.
- Our assessment to the Diocese will probably not be reduced for this year.
- Changes in clergy assignments in the diocese were announced.
- On the Diocesan website is a 42 page report "The Episcopal Church: Tearing the Fabric of Communion to Shreds," sent to all the primates of the Anglican Communion. If you are concerned about the legal aspects of things coming, please read the letter from the Diocese's lawyers also found on the Diocesan website.

Treasurer's Report – Bill Richardson

- The line of credit was reduced by \$35,000 to \$27,243.50.
- January receipts totaled \$44,117 (includes income from sources additional to pledge and plate) vs. budget of \$39,670. January expenses totaled \$60,176 vs. budget amount of \$62,158.
- The net loss for January was \$16,059 vs. a budgeted net loss of \$22,488, thus the "pickup" against the budgeted annual deficit was about \$6,400.
- Dedicated Funds: Balance in the Marsee Memorial Garden fund is \$58,072.53. The first payment to the contractor was made in January. Other expenditures from designated funds in January were for the organ, clergy retreat and changing the locks.
- Expenses: After receiving a late bill for Christmas advertising, office advertising remained under budget for 2008. The water heater was replaced in the Altar Guild sacristy and a raccoon problem under Canterbury House was addressed
- Utilities: Gas costs were over budget but were more than offset by under-runs in electricity and water.
- Programs & Ministries: actual spending was \$1,625 vs. budget of \$3,073.
- Total pledged today is \$466,165, higher than this time last year.

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Newcomer's Report

There has been good response from visitors on Sunday mornings. This program is going well.

Events - Fr. Matkin

Bold type indicates parish-wide event

February 2009

- 10 Ulster Project, 7-9:30 p.m.
- 13 Legate due
- 20 Boy Scout Banquet
- 22 **Organ Recital, 3 p.m.**
- 22 **Evensong for St. Michael's Conference Reunion, 6 p.m.**
- 23 Concert with Thomas Rinn and Dinah Menger
- 24 **Shrove Tuesday Pancake Supper**
- 25 **Ash Wednesday, 7 a.m., 12 noon, 7 p.m.**
- 28 **Lenten Quiet Day**

March 2009

- 4 **Wednesdays in Lent** (schedule: Mass 6-6:30 p.m., Dinner 6:30 p.m., Program 7-8 p.m.)
- 13 Legate due
- 11 **Wednesdays in Lent**
- 15-21 Spring Break
- 18 **Wednesdays in Lent**
- 20 Boy Scout Banquet
- 25 **Wednesdays in Lent – Feast of the Annunciation**
- 27 Dental Health Seminar

April 2009

- 1 **Wednesdays in Lent**
- 5 **Palm Sunday**
- 9 **Seder Dinner 6pm, Mass 8pm**
- 10 **Good Friday, liturgy, noon**
- 11 **Vigil of Easter, 8pm**
- 12 **Easter Sunday**
- 13 Legate due
- 13 Ulster Project
- 19 **Easter Pageant**
- 27 Boy Scout Court of Honor

Worship Committee – Jim Ray, Steve Vinson

No Report.

Christian Education – Sara Beall, Doug Hosea

- We have decided on a Lenten study for Wednesday evenings. Together with our clergy, participants will use *The Snakebite Letters* by Peter Kreeft. There will be 6pm HE, 6:30pm light supper (meals vary from soup to pot luck), 7-7:15 Study -which includes a brief talk from clergy,

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followed by table discussion and wrap up based on certain chapters in the book.

- Lenten booklets will be made available to all in CE classes. Children will receive a Lenten offering box with their devotion guide. Offerings may be returned on Easter Day.
- Despite low attendance, our teachers continue to provide great lessons in Sunday School. Postcards and/or phone calls to say 'We miss you' will be used in our youth and children's classes. Hopefully warmer weather will get families out for the 9:15am schedule.
- We need to ask our Youth if they would like to sponsor the Easter Day Egg Hunt again this year, since we have no classes on Easter Day.
- The 'Never Too Late' course was well-received. The class hasn't decided what the next topic will be. Perhaps a study using 12 lessons on audio of the Book of Ecclesiastes.

Youth Ministry – Fr. Duncan (Jody Gittiban)

Teenage Youth Group

Our Teenage Youth Group has continued to meet on Wednesday nights from 6:30pm to 8:00pm. For the past few weeks we have been discussing topics relating to prayer and devotion including the practice of *Lectio Divina*, or meditative reading of the Bible, the practice of Eucharistic Devotion, and how to pray on your own using the Book of Common Prayer.

During Lent the Youth Group will be doing a discussion-study of C.S. Lewis' phenomenal work *The Screwtape Letters*. Due to the parish Lenten programs planned for Wednesday nights in Lent, our regular Youth Group meeting will be moved to Sunday evenings from 6:30pm to 8:15pm. This will begin the evening of Sunday, March 1st.

Currently we're also preparing for our Spring Break Mission Trip, which will be March 18th – 22nd in Houston. While in Houston, we will be hosted by St. Martin's Episcopal Church, and the Cathedral Urban Service Experience.

Junior Youth Group (ages 8-12)

The Junior Youth Group met on February 8th after the 10:30am Mass. At that meeting we got outside and enjoyed the good weather and then concluded our meeting with a talk about the Christian origin of Groundhog Day, and how it relates to Christmas, Epiphany, and our faith today. The Junior Youth Group will also be meeting this Sunday, Feb. 22nd for a *Mardi Gras* party following the 10:30am Mass. At the party we will learn about *Mardi Gras* and the upcoming season of Lent.

Caritas (20s and 30s ministry)

One development that is growing out of our *Caritas* ministry is the possibility of a Sunday morning Christian Education class that I would lead, probably aimed specifically at that particular age group. It will most likely be a book study, and I look for it to begin during the Easter Season.

Upcoming Events:

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- February: Pizza & Movie Night - *Religulous* (Feb. 20th)
- March: No meeting scheduled, due to Lent
- April: Cookout at Canterbury House (tent date – April 24th)

Pastoral Care – Jody Gittiban

No report.

Outreach and Mission – Rick Coombs, Jim Swann, Jim Ray

- Shepherd Teams will call parishioners
- St. Alban's has sponsored six people in the last two Cursillos. Cursillo #274 had Rick and Alison Coombs and Lynn Kresowaty making their Cursillo. Steve and Rilla Altman and Heather Haagen made their Cursillo on # 275. Each of the welcome home parties, held in our parish hall, had over 40 people attending. Cursillo #274 also had six St. Alban's people on the team. Those people were Suzanne and Mike Franke, Deacon Nancy and David Weaver and Paul and Debbie Nelson.
- A palanca/placemat party was held at the church before each Cursillo. At each of those parties we had over twenty people
- We had one Ultreya meeting (February 8) at St Alban's. Future meetings will be at 6pm on the second Sunday of each month.
- Volunteers for the Ultreya were also selected at the last Ultreya meeting
They are: Sue Hogg, Rector
Peter Haagen, Assistant Rector
Sara Beall, Treasurer
Mike and Suzanne Franke, Contacting People
Sara Pfister and Judy Short, Welcome Home Party Set-up

Stewardship Committee – Stephen Vinson, Jim Swann

- Sixteen additional pledges have been received since last month's report, and the total for the first 10 weeks of the Stewardship campaign stands at \$466,165 as of today. Personal thank you notes have been sent to each. So far, eighteen new pledges have been made.
- Over 43 percent of renewed pledges have been increased over their 2008 level and another 43 percent have maintained their pledge level from last year. We are roughly even with last year's total, albeit with 29 fewer pledges.
- As part of The Living Stewardship program, the final mailing went out to those that have not yet returned a card. Periodic bulletin notices will be included to update the congregation of our status.
- The next Stewardship meeting is scheduled for March 5 to discuss plans for next year's program

Junior Warden's Report

- Completed Repairs since last Vestry meeting
 - Water Heater was replaced in Altar Guild sacristy
 - Trim molding was put up along ceiling in entrance to Church (needs to be caulked and painted)
- Repairs on the horizon
 - Sprinkler system to be evaluated and repaired (Monday, Feb 23)

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- Sowing Seeds will replace the fence outside the kitchen on March 7th
- A router will be added to the existing internet line to give wireless access throughout the church building.

Communications Committee – Sara Beall

Rilla Altman reported that the Shepherd Team is being activated this week to contact parishioners and remind them about Shrove Tuesday, Lenten programs, etc.

Development Committee Report – Doug Hosea, Sheryl Fritz

The Development Committee did not meet in February.

Capital Campaign Finances

Current Balance \$246,074

Marsee Memorial Garden

Gas and Water lines have been relocated around the perimeter of the Garden. Irrigation, drainage and electrical conduit have been placed. Concrete sidewalks have been poured. The foundation for the columbarium and the fountains has been poured. The brick has been selected and should be delivered by the end of the week of February 16. The brick walls and fountain work should resume the week of February 23. The iron gate has been moved from phase 2 to phase 1.

Parish Hall

We are going to ask that we bid the project in three phases, which will include the parish hall itself in Phase I. Phase II will be the remodeling of the kitchen facilities and Phase III will be the modernization of the 6 restrooms on the first floor. Capital Campaign funds availability will determine what order the phases will be completed. As part of the parish hall project, an elevator will be installed in the space provided that will provide access to the second story classrooms. It was decided that this will be pulled out of the RFP and handled as a separate project. Shindler and Thyssen Krupp are the two companies identified for this project and they have been contacted about this project.

Security System

We have modified the quote for the security system to remove the camera in the choir loft. Once we get the contract signed, it will take approximately 2 weeks to get the equipment in and then about 2 days for installation

New Church Pews

We have received bids from 2 companies:

Imperial Woodworks - \$53,663.00

American Pew and Bench - \$70,902.60 (solid wood) /
\$59,382.60 (some plywood veneer)

We are waiting for bids from 2 companies

Ward Manufacturing (site visit week of February 23)

Hall Furniture Ltd. (site visit on Thursday, February 19)

New Projects under Consideration

Landscaping -bids are being accepted for pruning all of the trees around the property

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Altar Guild sacristy -exploring cost to paint, replace countertops, replace stove and possibly add a small washer/dryer.

Nominations & Personnel – Jody Gittiban, Jim Ray

No Report

Secretaries Report – Fr. Matkin

- Average Sunday attendance for 2008 YTD: 267
- Transfers in: 5
- Baptisms: 0
- Marriages: 0
- Transfers out: 7
- Births: 0
- Deaths: 0

Old Business

The sprinkler system will be checked to be sure there are no leaks.

New Business

- New Vestry Committee Assignments:
 - Stewardship – Stephen Vinson, Jim Swann
 - Development – Doug Hosea, Sheryl Fritz, Ty Head
 - Finance – Bob Yarger, Sara Beall
 - Buildings & Grounds – Doug Hosea, Rick Coombs, Ty Head
 - Nominations & Personnel – Jody Gittiban, Sheryl Fritz
 - Pastoral Care – Sue Hogg, Richard Stolley
 - Education – Sara Beall, Sue Hogg, Jim Ray
 - Communications – Sara Beall, Jim Ray
 - Liturgy & Worship – Stephen Vinson, Jim Ray, Richard Stolley
 - Outreach/Fellowship – Rick Coombs, Jim Swann, Richard Stolley
- The parochial report is being prepared and will be available soon.
- The Northbridge Building needs to be removed. Ty Head will see if he knows someone who will take it at no cost to the parish.
- Stephen Vinson will check on the bonus payments made recently to UT Arlington and other churches from the gas lease revenues.

Closing Prayer and Adjournment

Fr. Kresowaty closed with prayer at 9:10p.m. with a blessing.

Respectfully submitted by,

Susan Kennemer, Vestry Clerk

Addendum to Minutes

APPROVED

On Wednesday, February 4, 2009, Fr. Kresowaty sent an email concerning the need to approved additional expenditures for the lighting from the Capital Campaign Funds. All correspondence was done via email.

On a motion by Jody Gittiban, seconded by Stephen Vinson, an email vote was taken to authorize \$7,465.99 from the Capital Campaign Funds for additional lighting expenses. The vote was unanimous in favor of this motion.

Respectfully submitted by

Susan Kennemer
Vestry Clerk