
APPROVED

In attendance: Fr. Kresowaty, Steve Altman, Sara Beall, John Banks, Jody Gittiban, Darrell Glidewell, Susan Hekman, Ron Horton, Kathy Jones, Peggy Pate, Jim Swann, Stephen Vinson,

Absent: Tim Cox, Wendell Rosales

Fr. Kresowaty called meeting to order with prayer at 7:04.

Approval of Minutes

There was no meeting held in January, so only reports were distributed.

Rector's Report

Fr. Kresowaty welcomed new vestry members, some of whom have served on the vestry before and others who are new to the process. Agenda items and committee reports should be sent to Fr. Kresowaty before the meeting.

New organizational roles for the vestry must be worked out and an updated organizational chart with new volunteers will be posted soon.

Several changes are taking place for staff and volunteers, including:

- Mary Beth Troutt has resigned, for family and personal reasons, effective April 15, which is Youth Sunday.
- Steve Vinson has asked to be relieved from being head of the Acolytes. Ty Head has agreed to take over.
- With the resignation of John Doshier, the Contemporary Eucharist ministry will be taking a break until a leader is available. The vestry discussed what might be an appropriate response for the additional service the Organist and Choir Director will be providing during this time.

Alfie Wines a pastor for Grace United Methodist is looking for a place for the church to meet. There is a possibility that Cawthron Hall might be suitable.

Newcomers* –Peggy Pate

No report.

Events – Fr. Matkin

Bold italic type indicates a parish-wide event

FEBRUARY

4 Gideons at SAEC

6 Mass at SAES – 9:30 p.m.

7 Family Night

11 Youth Sunday

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21 Ash Wednesday

Worship Committee* – Tim Cox and Peggy Pate

No report.

Christian Education* –Kathy Jones

No report.

Youth Ministry* – Peggy Pate

No report.

Pastoral Care* – Peggy Pate

No report.

Outreach and Mission*

No report.

School Committee Report – Kathy Jones

A regular meeting of the SAES Board was held on Thursday, February 22, 2007. In addition to the Rector, ex-officio and elected Board, the following Parish/Vestry members were present: Steve Altman, Nasser Gittiban, Kathy Jones. Items discussed included the following:

- Current enrollment of 230; includes 12 PK and 21 seniors and 13 foreign exchange students thru CNN program.
- 2007-08 target enrollment of 200+; received record 81 inquiries prior to Jan.2007; already accepted 5 of the 22 students attending the February open house; received 33 additional inquiries since open house.
- Current re-enrollment of 83; potential re-enrollment of 131; currently 4 of 12 PK students returning; continued consolidation of some classes thru end of current school year; anticipate one section per grade for fall term.
- Foreign exchange program for 2007-08: limit number of students to 20; SAES to establish ESL class requirement to be offset by additional fee of \$2500/student.
- Tuition covers only a portion of actual education costs per student; 25% tuition increase for 2007-08; tuition assistance per student limited to 25%; the number and amount of academic scholarships limited to no more than 5 per year at 25%.
- Restoration of faculty benefits as enrollment increases.

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Treasurer's Report – John Banks/Wendell Rosales

- Pledge and Plate income for January was \$44,719.47, when corrected for annual prepaid pledges totaled \$45,366.13, well below the budgeted amount of \$50,498.00.
- January expenses were \$57,344.35 (budgeted \$65,281.00).

Stewardship Committee – Kathy Jones and Susan Hekman

The Stewardship Committee met on February 13 at 7 pm. The committee decided to follow the procedures of last year's campaign with the following changes:

- Theme for the campaign: "Cheerful Giving for Joyful Living"
- Replace the wine and cheese event with a sit-down dinner
- Prepare a budget presentation for the dinner (Stephen Vinson)
- Include a stewardship message in the Legate (Jim Rhea)

The next meeting of the committee will be on Wednesday March 14 at 7:00 p.m..

Junior Warden's Report

- Replaced two AC/Heaters for downstairs classrooms.
- Wind Storms broke a big limb off tree in the playgrounds last weekend and will be removed by Sowing Seeds this weekend.
- Fred is repairing many of the kneelers and split pews in the church this week.

Communications Committee –Susan Hekman

Website is being updated to reflect recent changes.

Chancellor's Report — Chris Troutt

- A parishioner has offered to purchase an automatic external defibrillator for the parish.
- Chris has researched the use of automatic external defibrillator. The AED kits come with instructions and are designed to be used by people with no specific training. From a liability perspective, the use of the AED device is covered by the Good Samaritan Act.
- However, there could be concern about the church making these available.
- Training may need to be required for staff.
- Chris Troutt, Tim Cox and Sharon Fielder will continue to research this.

Development Committee Report* – John Banks and Darrell Glidewell

No report.

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Nominations & Personnel*

No report.

Secretaries Report – Fr. Matkin

- Average Sunday attendance for 2007 YTD: 282
- Transfers in: 7
- Baptisms: 1
- Marriages: 1
- Transfers out: 3
- Births: 0
- Deaths: 1

1 Old Business

- 1) Capital Funds Drive – Parish assessment website closed February 26. Once results are available, the vestry will hold a special meeting to discuss next steps. This meeting will be held on Friday, March 23.
- 2) 4th Street Property – Steve Altman spoke with realtor Aubrey Keel. An offer was received from UTA for \$95,000 for the properties that are currently listed at \$135,000. St. Alban's submitted a counter offer at \$104,000. No reply has been received to date. Profits from this sale could be used to pay down the line of credit or could be used to reimburse restricted accounts that the church has borrowed from.

2 New Business

1. New Committee Vestry Assignments are in process and a new organizational chart will be posted as soon as it is complete.
2. Vestry School Liaison will now be Susan Hekman.
3. Musicians—compensation for extra services. With the resignation of John Doshier and the Contemporary Eucharist choir taking a break, there is a Sunday service without music. There was discussion of what compensation is appropriate for the organist and music director for one additional Sunday service per month.
4. Defibrillators – see Chancellor's report.
5. Signatures on Accounts – Steve Altman made a motion to add Kathy Jones to the signature cards for bank accounts. Susan Hekman seconded. Peggy Pate made a motion to add Carolyn Dobbs to the signature cards for bank accounts. John Banks seconded.
6. Staff Changes – see the rector's report.
7. Other – Parishioner Brian O'Hara arranged for an engineer from Current Energy to complete an inventory of energy usage at the church. A report was presented at a special vestry meeting with recommendations for increased energy efficiency. Potential savings would be 10%. The cost of recommended modifications would be approximately \$50,000. Potential savings over time could be \$160,000.

Closing Prayer and Adjournment

APPROVED

Fr. Kresowaty closed with prayer at 9:10.

Respectfully submitted by,

Carolyn Dobbs

*Due to the Annual Parish Meeting and election of new Vestry members, some committees did not meet during February, 2007. For more information, please see the extensive Reports for Calendar Year 2006 prepared for the Annual Parish Meeting of St. Alban's Episcopal Church on Sunday, January 28, 2007. Copies of these reports are available in the narthex or in the church office.