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In attendance: Fr. Kresowaty, Jody Gittiban, Ron Horton, Sara Beall, Sheryl Fritz, Doug Hosea, Jim Ray, Rick Coombs, Darrell Glidewell, Jim Swann, Bob Yarger

Absent: Stephen Vinson

Also attending: Nick Garafelos, Bill Richardson, Susan Kennemer, Fr. Matkin

Fr. Kresowaty called the meeting to order with prayer at 7:07 p.m.

Approval of Minutes

The Minutes of the December vestry meeting were approved via email.

Treasurer's Report – Nick Garefalos

- Pledge and plate income for December was \$75,498, more than the budgeted amount of \$65,575. Year to date receipts total \$531,916 vs. a budget of \$583,431. The year to date shortfall has been offset by "other income" of \$41,000 received from gas lease revenues.
- December expenses totaled \$51,083, less than the budgeted \$53,268.
- The short term line of credit was renewed in December for \$100,000 at a rate of 4%. The balance was reduced to \$27,243.50 in January through a \$35,000 repayment.
- The balance in the Marsee Memorial Garden fund is now \$74,482.
- Capital Campaign receipts in December 2008 were \$71,427.
- Year end expenses for various categories and programs were explained. Nick said for members to indicate the form they wanted for the financial reports to be presented in the future. We need to continue reducing the deficit fund so we can pay all expenses from the general fund.
- Bill Richardson presented the 2009 financial report including the proposed budget and key budget parameters. The vestry then went into Executive Session.

Rector's Report

- Peggy Pate was asked to reclude herself from the Vestry meeting due to conflict of interest. She has assumed an office with another congregation not affiliated with St. Alban's Church thereby rendering her ineligible to hold office at St. Alban's.
- Committee Appointments for 2009—if you do not want to serve on the committee you are on let me know. Those going off the vestry are welcome to continue on the committees.
- The Electric Contract and Renewing comes up in July. A committee or person will begin work on it.
- The Finance Committee will need to look into refinancing our debt.
- The Annual Parish Meeting will be Sunday, January 25 following the 9 a.m. service. Following the meeting there will be a vestry meeting.
- Budget for 2009
- The water heater in the Altar Guild sacristy is going out. An on demand water heater for

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the sacristy may be considered. I did not speak to Ty personally but was told that room 13 does not have heat. I believe the heat exchanger is cracked. When this happened I don't know.

- We will need to see if our diocesan assessment can be lowered.
- The sprinklers need to be turned on the rest of the landscape outside the Marsee Garden. Due to damages in the system, the landscape hasn't been watered for months.

Newcomer's Report

No report

Events - Fr. Matkin

January 2009

- 4 **Epiphany Party**
- 6 **Epiphany Mass, 6 p.m.**
- 13 Legate due
- 25 **Annual Parish Meeting, 10:30 a.m.**
- 26-29 Annual Diocesan Clergy Silent Retreat
- 31 Altar Guild/Flower Guild Luncheon

February 2009

- 10 Ulster Project, 7-9:30 p.m.
- 13 Legate due
- 20 Boy Scout Banquet
- 22 **Organ Recital, 3 p.m.**
- 22 **Evensong for St. Michael's Conference Reunion, 6 p.m.**
- 23 Concert with Thomas Rinn and Dinah Menger
- 24 **Shrove Tuesday Pancake Supper** (hosted by the Boy Scouts)
- 25 **Ash Wednesday, 7 a.m., 12 noon, 7 p.m.**
- 28 **Lenten Quiet Day**

March 2009

- 4 **Wednesdays in Lent** (schedule: Mass 6-6:30 p.m., Dinner 6:30 p.m., Program 7-8 p.m.)
- 13 Legate due
- 11 **Wednesdays in Lent**
- 18 **Wednesdays in Lent**
- 20 Boy Scout Banquet
- 25 **Wednesdays in Lent – Feast of the Annunciation**

Worship Committee – Jim Ray, Steve Vinson

- Fr. Matkin held an instructed class for Eucharistic Ministers this past Sunday which will add three more Eucharistic Ministers.
- Order of St. Luke continues to meet on the third Saturday of each month at 9 a.m. for

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study and prayer. We offer prayers for healing during the 10:30 HE on the first and third Sundays of each month. We have seven regular members. We were very excited to add Fr. Matkin as our chapter Chaplain this year! We are also excited about helping with the ministry of Christ the Physician Healing Center which is meeting in the Canterbury House. We look forward to learning more about Christ's ministry of healing and seeing Him work in our church!

- Praise and Compline: We have had wonderful fellowship and a unique opportunity to worship our Lord on Tuesday evenings during the past year. Praise and Compline starts at 7 p.m. with singing. We sing all sorts of songs from old hymns like Power in the Blood to some of the latest Christian music, like Blessed Be Your Name by Matt Redman. We have been blessed with the help of Sara Beall, our projectionist, who makes sure we all know the words to the songs. A number of musicians have blessed us as well including our own Laura Horton on flute. David Hunter and Burt McKee do a wonderful job on guitar, and Tony Hiatt has joined us recently on bass. Reading Compline is a superb ending including a moment for personal prayer and intercession. We are usually finished a few minutes after 8 p.m. Please join us and let the Holy Spirit life, renew and refresh you.

Christian Education – Sara Beall, Doug Hosea

- We have 2 adult class offerings: Living the good News! And “Never Too Late.” Both are well received.
- Our children, PreK – high School, classes are going well, and attendance is up and down in these as well.
- We have 5 teenagers: Brooke Wagoner, Abi Eigbobo, Michael Seaton, Allison Gittiban and Hannah Glidewell, volunteering on January 25th to work with the children during Fr. K's annual address/sermon, and following during the Annual Meeting.
- Lenten studies and programs are being planned. Mitzi DeShone has graciously offered to instruct a “Holy Yoga” workshop and 2 different classes on Sundays during Lent. Wednesday evenings during lent we will be offering light meals and/or potluck dinners, along with Bible study.
- Classes will not meet on January 25th due to the Annual Parish Meeting, but will resume on February 1st.
- Thank you for your prayers for this ministry. In particular, please pray for our volunteer teachers and their students, that God will bless their efforts, despite the uncertainty of attendance/numbers, and pray for an increase, and new families with children and youth.

Youth Ministry – Fr. Duncan (Darrell Glidewell, Jody Gittiban)

Teenage Youth Group

- Our Teenage Youth Group has continued to meet on Wednesday nights from 6:30pm to 8pm. We recently completed our series “Theology of the Simpsons”

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and for the next few weeks, leading up to Lent, we will be discussing various topics related to devotional and spirituality, geared towards teens.

- During Lent the Youth Group will be doing a video study of C.S. Lewis' phenomenal work *The Screwtape Letters*. Due to the parish Lenten program planned for Wednesday nights in Lent, our regular Youth Group meeting will be moved to Sunday evenings from 6:30pm to 8pm. This will begin the evening of Sunday, March 1st.

Junior Youth Group (ages 8-12)

- We had a very successful Weekend of Advent Celebration and Service (Dec. 20-21), which began with the Junior Youth Group assisting with the Parish Advent Project. That next day we had a great turnout for our caroling night, with around 10 kids and several parents. We started the evening by caroling down the hall of Arlington Villa and ended with a ride through neighborhoods looking at Christmas Lights. The residents and staff at Arlington Villa were very appreciative of our singing and smiling faces, and everyone had a wonderful time. I'd like to especially thank Thomas Rinn for helping us organize the event and leading our singing.
- Our Junior Youth Group started this semester off strong with a night of food, games, and fun in our Church Lock-In on Sunday, January 18th. We had 9 kids turn out for the event and everyone had a great time. Special thanks go to Gretchen Hosea and Madison Bowen for helping with the event. The Junior Youth group will resume their regular meetings after the 10:30am Mass on February 8th and February 22nd.

Caritas (20s and 30s Ministry)

Upcoming Event in February: Pizza, Movie and Discussion (tentative date Feb 13)

Pastoral Care – Darrell Glidewell, Jody Gittiban

- Fr. Matkin led a class for Chalice Bearers.

Outreach and Mission – Rick Coombs, Jim Swann, Jim Ray

Gloria Lawley had a meeting about outreach through the Arlington Night Shelter.

Stewardship Committee – Stephen Vinson, Jim Swann

- As of January 17, we have received 134 pledges, totaling \$436,785. This is slightly ahead of last year, with 18 fewer commitments. This includes several 10 and \$100 “protest” pledges. As part of the Living Stewardship program we purchased, one final mailing will go out next week to those who have not turned in a pledge. Weekly bulletin inputs will be provided to keep the congregation apprised of our status. Personal thank you notes have been written for the most recent responses.

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Development Committee Report – Doug Hosea, Darrell Glidewell, Sheryl Fritz

- The Development Committee met on Thursday, January 15, 2009. Fr. Kresowaty, Jodi Gittiban, Doug Hosea, Sheryl Fritz, Darrell Glidewell, Ron Horton, Don Wheaton, Judy Marsee and Steve Altman were present. Tim Cox was absent.
- Capital Campaign Finances

Current Balance	\$262,899.52
Committed Contracts	
The Connection Co.	\$ 12,960.00
Remaining Balance	\$249,939.52
- Marsee Memorial Garden

Gas and Water lines have been relocated around the perimeter of the Garden. Irrigation, drainage and electrical conduit have been placed. Concrete sidewalks have been poured. Next step is forming and pouring the fountains and columbarium to be followed by the brick perimeter. We believe that we have the monies available in the Garden fund to proceed with the metal fencing and gates that will secure the area. We are waiting final determination on the columbarium facing that will accommodate 25 niches. Judy Marsee is exploring the cast stone signage that will be inlaid in the brick.
- Exterior Painting

AZ stills has a small amount of detail work to be completed once the weather permits, which should be the end of the week of Jan 19.
- Sanctuary Lighting

The pendants have been received and installed as of Jan 19. This completes this project. We may have to do some final re-focusing of some lights after we install the new organ case and rearrange the choir risers. We are still waiting on the final invoice from The Connection Co.
- Parish Hall

The RFP for the parish hall will be sent out in the next two weeks to select companies identified by our design consultants on the development committee. We are going to ask that we bid the project in three phases, which will include the parish hall itself in phase I. Phase II will be the remodeling of the kitchen facilities and Phase III will be the modernization of the 6 restrooms on the first floor. Capital Campaign funds availability will determine what order the phases will be completed. As part of the parish hall project, an elevator will be installed in the space provided that will provide access to the second story classrooms. It was decided that this will be pulled out of the RFP and handled as a separate project. Shindler and ThyssenKrupp are the two companies identified for this project and they have been contacted about this project.
- Storm Related Repairs

The skylight in the Narthex was replaced the week of Jan 12th and this concluded all of the storm related repairs. We are working with CMR on the final numbers and should submit the final payment within the next week.
- Security System

Ben Nix presented a proposal for \$5,872.00 to install a security monitoring system with 6

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cameras, a monitor and DVR recorder. The development committee recommends that we follow Ben Nix's recommendation and proceed with the install. These funds will come out of the capital campaign funds.

Bob Yarger made a motion to authorize up to \$6000 from the Capital Campaign funds for a security monitoring system for the church. The motion was seconded by Jody Gittiban and passed unanimously.

- New Church Pews
Doug Hosea researched many pew manufactures in the surrounding area and has solicited bids from 3. These are Imperial Woodworks, Hall Furniture Ltd, and Scott Manufacturing. Once the bids are received, we will invite any competitive bids to visit the church to make sure that the new pews will have the same feel and comfort of our existing pews. We hope to have a recommendation for the February vestry meeting.
- Capital Campaign List
New Heating and Cooling equipment for the Sanctuary - COMPLETE
Light Fixtures and Wiring throughout the Sanctuary - COMPLETE
New Floors in the Narthex - COMPLETE
New Modernized Phone System – COMPLETE
Exterior of St. Albans to be professionally painted – 98% COMPLETE
Roof repaired and resealed to prevent leaks – COMPLETE
Elevator installed to better utilize upstairs classrooms – In Progress
New Pews – In Progress
New Parish Hall and remodeled Kitchen – Early in Process
Landscaping around Church exterior – No progress
Mortgage debt retired – No Progress

Nominations & Personnel – Jody Gittiban, Jim Ray

Secretaries Report – Fr. Matkin

- Average Sunday attendance for 2008 YTD: 235
- Transfers in: none
- Baptisms: 3
- Marriages: 1
- Transfers out: none
- Births: none
- Deaths: 1

Old Business

New Business

- Need to check new heaters for reported problems for room 13
- Need to water the property grounds and get sprinkler system reconfigured from the construction damage
- Need to confirm authority to order on the church accounts.

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- Training needs to be set up for use of the defibrillators

Closing Prayer and Adjournment

Fr. Kresowaty closed with prayer at 9:23 p.m.

Respectfully submitted by,

Susan Kennemer, Vestry Clerk

Addendum to Minutes

Fr. Kresowaty called a special meeting to discuss the budget to order on Friday, January 23, 2009. He called the meeting to order with prayer at 7:00 p.m.

In attendance: Fr. Kresowaty, Doug Hosea, Steven Vinson, Rick Coombs, Bob Yarger, Ron Horton, Darrell Glidewell, Jody Gittiban, Sara Beall, Jim Swann

Absent: Sheryl Fritz, Jim Ray

The vestry discussed the proposed budget. The current draft budget shows a \$170,764 deficit over projected income. Several ideas were discussed to help reduce the deficit, including refinancing the mortgage, renegotiating our electricity contract, and appealing to the diocese for a reduction in our assessment. Donors to the Capital Campaign will be asked to give written permission to allow their 2009 donations be used for 2009 operating expenses if necessary. Capital Campaign monies that have already been received cannot be used for operating expen

Bob Yarger made a motion to approve the budget for presentation at the Annual Parish meeting. Doug Hosea seconded. All approved.

Closing Prayer and Adjournment

Fr. Kresowaty closed with prayer at 7:50 p.m..

Respectfully submitted by,

Sara Beall

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